

Title	Describe the returns required by New Zealand seafood legislation, and prepare and report returns		
Level	3	Credits	5

Purpose	<p>This unit standard is for people working in a commercial seafood operation.</p> <p>People credited with this unit standard are able to describe the seafood company's policies and procedures for returns; and prepare, and report the returns required by the Fisheries Act 1996.</p>
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Classification	Seafood > Seafood Generic
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Available grade	Achieved
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Guidance Information

- 1 All evidence presented in this unit standard must be in accordance with:
 - Workplace procedures;
 - Fisheries Act 1996; and any subsequent amendments.
- 2 Definition

Workplace procedures refer to the policies and procedures set out in a verbal or written form by the employer or organisation. Procedures must be consistent with current legislative requirements and manufacturer's recommendations or instructions where relevant.

Outcomes and performance criteria

Outcome 1

Describe the returns required by the Fisheries Act 1996.

Range may include but is not limited to – Monthly Harvest Returns (MHR), Licenced Fish Receiver Returns, Catch based Returns; evidence of two types of returns is required.

Performance criteria

- 1.1 Describe the purpose of the returns required.
- 1.2 Describe the penalties for non-compliance associated with the returns.
- 1.3 Describe the reporting requirements and processes for filing each of the returns required.

Outcome 2

Describe the seafood company’s policies and procedures for returns, and prepare and report the returns required by the Fisheries Act 1996.

Range may include but is not limited to – Monthly Harvest Returns (MHR), Licenced Fish Receiver Returns, Catch based Returns; evidence of two types of returns is required.

Performance criteria

- 2.1 Describe the seafood company’s policies and procedures in terms of prioritising, collecting, collating, preparing and reporting returns, and record keeping.
- 2.2 Prepare the returns so they are complete and report the returns in a timely manner.

Range may include but is not limited to – computerised, paper, FishServe.

Planned review date	31 December 2028
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	26 March 2007	31 December 2013
Rollover	2	19 November 2010	31 December 2013
Review	3	19 July 2012	31 December 2019
Review	4	24 January 2019	N/A
Rollover	5	29 February 2024	N/A

Consent and Moderation Requirements (CMR) reference	0123
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact Muka Tangata - People, Food and Fibre Workforce Development Council qualifications@mukatangata.nz if you wish to suggest changes to the content of this unit standard.