

Title	Manage and assess a computer based record system in a horticultural operation		
Level	4	Credits	5

Purpose	People credited with this unit standard are able to: manage a computer based record system in a horticultural operation; and assess system performance and information production in a horticultural operation.
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Classification	Horticulture > Production Horticulture
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Available grade	Achieved
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Guidance Information

- 1 Legislation relevant to this unit standard includes but is not limited to:
 - Health and Safety at Work Act 2015; and any subsequent amendments.
- 2 All evidence presented in this unit standard must be in accordance with workplace procedures.
- 3 Definition
Workplace procedures refer to written or verbal policies and procedures on safety, operation and production set down by the employer or host organisation.

Outcomes and performance criteria

Outcome 1

Manage a computer based record system in a horticultural operation.

Performance criteria

- 1.1 Manage the operation of a system to meet defined criteria.
- 1.2 Maintain the system to ensure design abilities can be met and performance of hardware and software meets specification.
- 1.3 Maintain, store and retrieve computer system records.

Outcome 2

Assess system performance and information production in a horticultural operation.

Performance criteria

- 2.1 Apply strategies to monitor system performance and valid information produced against specifications and defined information needs.
- 2.2 Assess out of specification system performance involving consultation with appropriate system, hardware and software specialists to produce outcomes which meet defined computing and cost benefit requirements.
- 2.3 Identify training and development needs of operators and take action to improve system performance.

Planned review date	31 December 2027
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	25 June 2007	31 December 2023
Review	2	30 June 2022	N/A

Consent and Moderation Requirements (CMR) reference	0052
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact the Muka Tangata - People, Food and Fibre Workforce Development Council qualifications@mukatangata.nz if you wish to suggest changes to the content of this unit standard.