Title	**Process property found at an airport**		
Level	**2**	**Credits**	**1**

Purpose	People credited with this unit standard are able to process property found at an airport.

Classification	Aviation > Airport Operations

Available grade	Achieved

Guidance Information

1   Definition
     The term *airport* refers to aerodrome as per Civil Aviation Rules.

2   Reference to *enterprise procedures* means that all activities must comply with the
     requirements contained in the current airport exposition, current airport company
     manuals and procedures, and any relevant legislative and/or regulatory
     requirements, which may include but are not limited to: Civil Aviation Act 1990,
     relevant Civil Aviation Rules, New Zealand Defence Force (NZDF) Policy.

Outcomes and performance criteria

Outcome 1

Process property found at an airport.

Performance criteria

1.1   Finder's details are recorded in accordance with enterprise procedures.

         Range   may include but is not limited to – name, position and/or address,
                    contact phone.

1.2   Property details are recorded in accordance with enterprise procedures.

         Range   may include but is not limited to – type of property, colour, make,
                    identifying marks, contents.

1.3   Action taken to locate owner is logged in accordance with enterprise
         procedures.

1.4   Return of property to owner or agent follows proof of entitlement to receive in
         accordance with enterprise procedures.

Replacement information	This unit standard and unit standard 25206 replaced unit standard 8874.

Planned review date	31 December 2026

Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	21 November 2008	31 December 2016
Review	2	24 October 2014	31 December 2023
Review	3	29 July 2021	N/A

Consent and Moderation Requirements (CMR) reference	0028

This CMR can be accessed at http://www.nzqa.govt.nz/framework/search/index.do.

Comments on this unit standard

Please contact ServiceIQ qualifications@serviceiq.org.nz if you wish to suggest changes to the content of this unit standard.