

Title	Respond to an enquiry about lost property at an airport		
Level	2	Credits	1

Purpose	People credited with this unit standard are able to respond to an enquiry about lost property at an airport.
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Classification	Aviation > Airport Operations
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Available grade	Achieved
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Guidance Information

- 1 Definition
The term *airport* refers to aerodrome as per Civil Aviation Rules.
- 2 Reference to *enterprise procedures* means that all activities must comply with the requirements contained in the current airport exposition, current airport company manuals and procedures, and any relevant legislative and/or regulatory requirements, which may include but are not limited to: Civil Aviation Act 1990, relevant Civil Aviation Rules, New Zealand Defence Force (NZDF) Policy.

Outcomes and performance criteria

Outcome 1

Respond to an enquiry about lost property at an airport.

Performance criteria

- 1.1 Actions are taken to trace property in accordance with enterprise procedures.
- 1.2 Government agencies are consulted in accordance with enterprise procedures.

Range government agencies may include but are not limited to – New Zealand Police, New Zealand Customs Service, Aviation Security Service, RNZAF Force Protection.
- 1.3 The enquirer's details are logged in accordance with enterprise procedures.

Range may include but is not limited to – name, position and/or address, contact phone.

1.4 Property details are recorded in accordance with enterprise procedures.

Range may include but is not limited to – type of property, colour, make, identifying marks, contents.

Replacement information	This unit standard and unit standard 25205 replaced unit standard 8874.
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Planned review date	31 December 2026
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	21 November 2008	31 December 2016
Review	2	24 October 2014	31 December 2023
Review	3	29 July 2021	N/A

Consent and Moderation Requirements (CMR) reference	0028
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact ServiceIQ qualifications@serviceiq.org.nz if you wish to suggest changes to the content of this unit standard.