

Title	Blanket wrap and stow items in the vehicle for a domestic relocation operation		
Level	3	Credits	10

Purpose	People credited with this unit standard are, for a domestic relocation operation, able to: survey loads and plan for stowing; prepare vehicle, blanket wrap and stow items in the vehicle; and complete documentation requirements.
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Classification	Logistics > Relocation Operations
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Available grade	Achieved
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Guidance Information

- 1 Legal requirements to be complied with include:
Contract and Commercial Law Act 2017;
Health and Safety at Work Act 2015;
Land Transport Act 1998;
The Official New Zealand Truck Loading Code: Code of Practice for the Safety of Loads on Heavy Vehicles, Waka Kotahi New Zealand Transport Agency, (current edition), available from booksellers.
- 2 Definitions
Organisational requirements include any legal requirements, standards, codes of practice, company requirements, industry best practice, and manufacturers' instructions.
Removals documentation refers to detailed inventories, Relocation Order Forms (ROF), waybills, instructions, job information sheets, job task forms, removal plans.
Vehicle, for the purposes of this unit standard, includes a container.

Outcomes and performance criteria

Outcome 1

Survey loads and plan for stowing for a domestic relocation operation.

Performance criteria

- 1.1 Allowable loads on the vehicle are identified.

1.2 Loads are assessed in terms of systematic stowage.

Range light over heavy; awkward and odd shapes; very large and tall items; filling gaps; top stowing; square items and cartons; whiteware; live freezers; vehicle safe carrying capacity, axle and gross weight limitations; weight distribution.

1.3 Instructions are given to the crew to meet identified stowage requirements.

Outcome 2

Prepare vehicle, blanket wrap and stow items in the vehicle for a domestic relocation operation.

Performance criteria

2.1 Vehicle is prepared for the stowing process in accordance with organisational requirements.

Range ties and/or other equipment checked, clean, dry.

2.2 Items are blanket wrapped, in accordance with the item and the stow requirements, with tight and secure ties at regular intervals. Blanket wrapping results in a stable, safe, and efficient stow.

Range use of blankets, tape, rubber bands, ties.

2.3 Items are stowed in the vehicle securely in accordance with organisational requirements.

Range stowing includes – light over heavy; instructions on cartons followed; glass fronted items positioned for protection; handles covered; coverings, hessians and/or padding on all items; all items tightly packed and secured to avoid rubbing, pressure, scratching, rolling or folding;
securing includes – webbing used to strap items down and/or secure items on pallets.

2.4 Loads are reassessed after each tier of vehicle is loaded to maximise utilisation of available space.

Range account taken of remaining items.

2.5 Load placement is reassessed after each tier to ensure safe distribution of weight across the vehicle.

Outcome 3

Complete documentation requirements for a domestic relocation operation.

Performance criteria

- 3.1 Rooms and/or site are checked to ensure that all required items have been stowed, and/or exceptions have been noted.
- Range check includes – delivery or storage arrangements, waybills, customer contact details, inventory check and completion.
- 3.2 Removals documentation is amended or annotated as appropriate and signed by the customer and removals company representative in accordance with organisational requirements.
- 3.3 Accidents, incidents, or difficulties are reported to the office in accordance with organisational requirements.

Planned review date	31 December 2025
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	19 June 2009	31 December 2023
Review	2	27 May 2021	N/A

Consent and Moderation Requirements (CMR) reference	0014
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact MITO New Zealand Incorporated info@mito.org.nz if you wish to suggest changes to the content of this unit standard.