

<b>Title</b>	<b>Follow safe work practices in the carpet cleaning and restoration industry</b>		
<b>Level</b>	<b>2</b>	<b>Credits</b>	<b>5</b>

<b>Purpose</b>	<p>This unit standard is for people training in the carpet cleaning industry.</p> <p>People credited with this standard are able to: identify hazards for technician and public during carpet cleaning operations; handle carpet cleaning equipment safely; handle cleaning agents; take personal safety measures; and demonstrate industry practice for infection and/or contamination control.</p>
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<b>Classification</b>	Cleaning and Caretaking > Carpet and Textile Cleaning
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<b>Available grade</b>	Achieved
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### Guidance Information

- Competence demonstrated during assessment against this standard must comply with the requirements of:
  - Consumers Guarantee Act 1993;
  - Employment Relations Act 2000;
  - Hazardous Substances and New Organisms Act 1996;
  - Health and Safety in Employment Act 1992;
  - Resource Management Act 1991;
  - Smoke-Free Environments Act 1990;
  - AS/NZS 1892.5:2000 *Portable ladders – Selection, use and care*;
  - Best practice guidelines for working at heights in New Zealand*, Occupational Safety and Health, 2012;
  - Guidelines for Fire and Smoke Damage Repair* (2<sup>nd</sup> edition), Restoration Industry Association ([www.ascr.org/](http://www.ascr.org/));
  - S100 Standard and Reference Guide for Professional Carpet Cleaning – 2002* (IICRC publication);
  - ANSI/IICRC S520 Standard and Reference Guide for Professional Mould Remediation – 2008* (IICRC publication);
  - S300 Standard and Reference Guide for Professional Upholstery Cleaning – 2000* (IICRC publication);
  - ANSI/IICRC S500 Standard and Reference Guide for Professional Water Damage Restoration – 2006* (IICRC publication).
- Equipment and cleaning agents must be used in accordance with manufacturers' recommendations.

### 3 Definitions

*Industry best practice* refers to enterprise and/or establishment requirements and practices which are in accordance with applicable legislation, regulations and safety data sheets.

*Organisational requirements* refers to instructions to staff on policy procedures and methods relating to cleaning in the workplace (including health and safety) and the application of any written procedures which are documented in memo or manual format and are available in the cleaning workplace.

*Sharps* refer to potential health hazards to carpet cleaners such as needles (contaminated or otherwise), ampoules, and any potentially skin penetrating objects.

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## Outcomes and performance criteria

### Outcome 1

Identify hazards for technician and public during carpet cleaning and restoration operations.

#### Performance criteria

- 1.1 A risk assessment of the worksite is completed in accordance with industry best practice and organisational requirements.
- Range immediate and secondary risks.
- 1.2 Client is provided with written details of the risk assessment in accordance with industry best practice and organisational requirements.
- 1.3 Client's written acceptance of the risk assessment is obtained prior to carpet cleaning in accordance with industry best practice and organisational requirements.
- 1.4 Areas in which carpet cleaning and restoration operations are taking place are identified clearly and visibly.
- Range at least one of – signs, cordons, barriers.
- 1.5 Hazards for technician and public are identified and action is taken to eliminate, isolate, or minimise the hazard in accordance with industry best practice and organisational requirements.
- Range using electrical equipment, operating in poor lighting, operating in poor ventilation, excessive noise, water/fluids, microbial contamination, water category and class, structural damage, solution temperature.

### Outcome 2

Handle carpet cleaning equipment safely.

**Performance criteria**

- 2.1 Safety check of machinery and equipment is completed.
- 2.2 Faulty and non-operational machinery and equipment are reported in accordance with industry practice and/or organisational requirements.
- 2.3 Safety check of residual current device or isolating transformer is completed.
- 2.4 Electrical Safety Certificate on electrical equipment is confirmed as being current.

**Outcome 3**

Handle cleaning agents.

**Performance criteria**

- 3.1 Potential hazards for technician are identified and action is taken to eliminate, isolate, or minimise the hazard in accordance with industry best practice and organisational requirements.  
  
Range when preparing cleaning solutions, cleaning up spillages, operating in poor ventilation, handling unlabelled cleaning agents, using cleaning agents.
- 3.2 Cleaning agents are stored in a safe and secure condition in accordance with Hazardous Substances and New Organisms Act 1996.  
  
Range labelled containers, Safety Data Sheets, security of storage area/site, chemical register.
- 3.3 Soiled solutions and waste are disposed of in accordance with the Resource Management Act 1991.
- 3.4 Carpet cleaning products and chemicals are prepared in accordance with manufacturer's recommendations.  
  
Range Safety Data Sheets, label instructions.
- 3.5 Emergency Response Kit is prepared and checked in accordance with organisational requirements.

**Outcome 4**

Take personal safety measures.

**Performance criteria**

- 4.1 Personal health hazards are identified and action taken to eliminate, isolate, or minimise the hazard in accordance with industry best practice and organisational requirements.
- Range biohazards, glass, sharps, contaminated waste, microbial contamination, water category and class, solution temperature, temperature (humidity), immunisation (Hepatitis A and B and Tetanus), inhalation, dermal, ingestion.
- 4.2 Personal protective equipment (PPE) for the task being undertaken is selected and used in accordance with industry best practice and organisational requirements.
- Range gloves, footwear, eye or face protection, head protection, protective suit, ear protection, respiratory protection.
- 4.3 Emergency procedures applicable to the worksite and the hazards are identified, and described in terms of the location and operation of emergency equipment.
- Range procedures – first aid, evacuation, reporting accidents.  
Hazards – fire, personal health threats, electrical hazards.
- 4.4 Any accidents or incidents are reported and documented in accordance with Health and Safety in Employment Act 1992.
- 4.5 Procedures for maintaining physical health are followed in accordance with industry best practice and organisational requirements.
- Range posture, lifting, bending, carrying, working at heights, working in confined areas, noise, temperature (humidity), fatigue or stress.

**Outcome 5**

Demonstrate industry best practice for infection and/or contamination control.

**Performance criteria**

- 5.1 Industry best practice for infection and/or contamination control is demonstrated.
- Range personal practices which prevent the transmission of infection and/or contamination, methods of cleaning which control infection and/or contamination, industry procedures which control cross-contamination, industry procedures which control microbial contamination, water category and class contamination control, industry procedures which control biohazard contamination.

**This unit standard is expiring. Assessment against the standard must take place by the last date for assessment set out below.**

**Status information and last date for assessment for superseded versions**

Process	Version	Date	Last Date for Assessment
Registration	1	16 October 2009	31 December 2014
Review	2	18 October 2012	31 December 2021
Review	3	24 January 2019	31 December 2021

**Consent and Moderation Requirements (CMR) reference**

0004

This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.