

Title	Plan and communicate a work schedule and supervise and lead a project team for construction of a boat module		
Level	5	Credits	10

Purpose	People credited with this unit standard are able to: plan and communicate a work schedule for a boat module to a team, supervise and lead a team to complete boat module construction.
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Classification	Boating Industries > Boatbuilding
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Available grade	Achieved
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Guidance Information

1 Assessment Information

- A team must consist of at least four people.
- The duration of the job is at least one working month.
- Jobs are distinct work packages in the construction of a vessel, examples are the construction of a new or the modification of a current vessel, fabrication of metal modules for large boats, construction of complex plugs or moulds, construction of full interior modules.

2 All work practices must meet recognised codes of practice and documented worksite health and safety procedures (where these exceed code) for personal, product, and worksite health and safety, and must meet the obligations required by legislation.

3 Learners undertaking assessment against this unit standards are expected to comply with the following legislation and any subsequent amendments –

- Health and Safety at Work Act 2015
- Health and Safety in Employment Regulations 1995
- Resource Management Act 1991
- Hazardous Substances and New Organisms Act 1996.

4 Definition

Workplace policies and procedures refers to documented procedures and policies providing guidelines of the tasks and activities carried out in the workplace. This typically includes relevant health and safety requirements to eliminate hazard/risk in the workplace.

Outcomes and performance criteria

Outcome 1

Plan and communicate a work schedule for a boat module to a team.

Performance criteria

- 1.1 Work schedule is developed in accordance with boat module specifications and available resources.
- 1.2 Work schedule is clearly communicated to the project team in terms of the tasks, roles, and input required from team member.
- Range written plan, meeting notes, flow chart, boat module specifications.
- 1.3 Timelines and milestones are determined and communicated to the project team in accordance with boat module work schedule.

Outcome 2

Supervise and lead a team to complete boat module construction.

Performance criteria

- 2.1 Boat module construction work is managed and leads to completion of boat module in accordance with work schedule.
- 2.2 Any non-conformance with boat module construction work specifications is identified and corrected in accordance with job specifications or agreed contract.
- 2.3 Resource conflict issues are dealt with in accordance with workplace policies and procedures to meet timeline.
- 2.4 Skill level of team members are assessed and training of the staff is undertaken to match work schedule.

Planned review date	31 December 2021
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	21 May 2010	31 December 2018
Review	2	20 April 2017	N/A

Consent and Moderation Requirements (CMR) reference	0136
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact the NZ Marine and Composites Industry Training Organisation training@nzmarine.com if you wish to suggest changes to the content of this unit standard.