

Title	Describe and apply knowledge of an entertainment and event production process by assisting in a production role		
Level	1	Credits	3

Purpose	People credited with this unit standard are able to: describe the production process for an entertainment and event context; and apply knowledge of the production process in an entertainment and event context by assisting in a production role.
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Classification	Performing Arts General > Entertainment and Event Technology and Operations
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Available grade	Achieved, Merit, and Excellence
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Criteria for Merit	In describing and applying knowledge of the production process by assisting in a production role, the candidate must: <ul style="list-style-type: none"> – describe relationships between the tasks, roles, responsibilities and relationships in the production process, and; – undertake tasks in a well-organised manner.
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Criteria for Excellence	In describing and applying knowledge of the production process by assisting in a production role, the candidate must: <ul style="list-style-type: none"> – explain relationships between the tasks, roles, responsibilities and relationships in the production process, and; – undertake tasks in a well-organised manner using well-developed communication skills.
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Guidance Information

- 1 This unit standard can be awarded with an *Achieved*, *Merit* or *Excellence*. For the *Achieved* grade to be awarded, all outcomes must be achieved as specified in the outcome statements. For *Merit* or *Excellence* grades to be awarded, the candidate must meet the *Merit* or *Excellence* criteria specified above.
- 2 All learning and assessment leading to this unit standard must be carried out in accordance with:
 - legislation including Health and Safety at Work Act 2015, Copyright Act 1994, and subsequent amendments;
 - safe working practices. These may include but are not limited to safe working practices in situations involving – working at heights, working with electricity, lifting, securing equipment safely, replacing and storing equipment, use of tools,

use of supplied safety equipment. Evidence of this may be provided by a teacher/tutor attestation or candidate's reflective statement. A useful reference for safe working practice is the Entertainment Technology New Zealand publication *A Guide for Safe Working Practices in the New Zealand Theatre and Entertainment Industry*, version 14 or subsequent amendments, which can be accessed at <http://www.etnz.org>.

3 Definitions

Entertainment and event context refers to a performance or event such as dance, kapa haka, scripted drama, music performance (live or recorded in-studio), moving image production, physical theatre, devised work, performance art, and cultural event, circus that can take place in a range of venues, for example, stadia, theatres, event and convention centres, studios, parks and sports grounds, outdoor spaces, museums and galleries, places of worship, cultural places (e.g. marae), specialist classrooms.

Well-developed communication skills refer to ensuring all relevant parties are kept informed at all relevant stages while undertaking tasks.

Well-organised manner refers to undertaking tasks in a planned, timely and logical sequence that requires minimal prompting or supervision.

Outcomes and performance criteria

Outcome 1

Describe the production process for an entertainment and event context.

Performance criteria

1.1 Describe the production process in terms of the tasks, roles, responsibilities and relationships.

Range relationships include but are not limited to – lines of communication.

1.2 Describe the health and safety requirements within the production process for an entertainment and event context.

Outcome 2

Apply knowledge of the production process in an entertainment and event context by assisting in a production role.

Range a production role may include but is not limited to – assistant producer, assistant stage manager, make-up technician, costume technician, sound technician, production technician, technical operator, front of house, wardrobe technician, construction assistant.

Performance criteria

2.1 Undertake assistant tasks of the production role in accordance with the requirements of the entertainment and event context.

Range requirements of the entertainment and event context may include but are not limited to – reinforce performance, communicate themes, communicate time, create mood, create texture, emphasise creative elements.

Planned review date	31 December 2025
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	19 November 2010	31 December 2022
Revision	2	17 July 2014	31 December 2022
Rollover	3	16 July 2015	31 December 2022
Rollover and Revision	4	26 October 2017	31 December 2022
Review	5	29 April 2021	N/A

Consent and Moderation Requirements (CMR) reference	0099
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact Skills Active Aotearoa Limited info@skillsactive.org.nz if you wish to suggest changes to the content of this unit standard.