

Title	Explain and identify opportunities for resource efficiency in purchasing goods and services		
Level	4	Credits	3

Purpose	People credited with this unit standard are able to: explain how resource efficiency benefits can be achieved through the purchase of goods and services, and identify opportunities for an organisation to gain resource efficiency benefits through the purchase of goods and services.
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Classification	Zero Waste > Resource Efficiency
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Available grade	Achieved
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Guidance Information

- 1 The following legislation applies to this unit standard:
Consumer Guarantees Act 1993;
Fair Trading Act 1986;
Hazardous Substances and New Organisms Act 1996.
- 2 Definition
Organisation refers to an entire business entity in the private or public sector or a business unit within the organisation.

Outcomes and performance criteria

Outcome 1

Explain how resource efficiency benefits can be achieved through the purchase of goods and services.

Performance criteria

- 1.1 The explanation outlines the role of organisational policies in ensuring non-price attributes are required for the purchasing of a product or service.

Range attributes include but are not limited to – environmental protection, social sustainability.
- 1.2 The explanation shows how resource efficient purchasing may result in reduced waste and costs for products, services, and resources.

Range at least two examples.

- 1.3 The explanation illustrates how cost savings from energy efficient products and technologies over the whole of their lifecycle saves money and is better for the environment.

Range at least one of – ecolabel, industry standard, company declaration, intrinsic or advertised product characteristics.

Outcome 2

Identify opportunities for an organisation to gain resource efficiency benefits through the purchase of goods and services.

Performance criteria

- 2.1 Opportunities are identified to make recommendations for changing purchasing policies and procedures to achieve resource efficiency benefits.

- 2.2 Opportunities are identified to request contractors and suppliers to provide environmentally considerate products and services, and for selection processes to favour those who provide them.

Range includes but is not limited to – packaging, cleaning supplies, upgrading equipment, hazardous substance substitution.

- 2.3 Opportunities are identified to gain resource efficiency benefits for any bulk supplies that are ordered for the organisation.

- 2.4 Opportunities are identified to include recycle, reuse, and return clauses in the conditions of purchase for specific items.

- 2.5 Factors that may influence procurement options are identified from market availability and legislative requirements.

- 2.6 Specifications and standards for procurement are recorded in sufficient detail to enable suppliers to be evaluated and non-conformance issues to be dealt with.

Range specifications and standards may include but are not limited to – name, quantity, materials, dimensions, function, performance characteristics, grade, properties;
at least one of – supplier selection criteria, acceptance standard, delivery criteria.

- 2.7 Environmental sustainability credentials are recorded in sufficient detail to enable suppliers to be evaluated in terms of resource efficiency benefits.

Range credentials – environmental policy, achievements in protecting the environment, recognised environmental certification, monitoring environmental performance.

Planned review date	31 December 2023
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	17 June 2011	31 December 2015
Revision	2	21 November 2013	N/A
Rollover	3	28 June 2018	N/A

Consent and Moderation Requirements (CMR) reference	0014
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact MITO New Zealand Incorporated info@mito.org.nz if you wish to suggest changes to the content of this unit standard.