

<b>Title</b>	<b>Perform a manicure service</b>		
<b>Level</b>	<b>4</b>	<b>Credits</b>	<b>6</b>

<b>Purpose</b>	People credited with this unit standard are able to: prepare to perform a manicure service; and perform a complete manicure service.
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<b>Classification</b>	Beauty Services > Beauty Therapy
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<b>Available grade</b>	Achieved
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<b>Entry information</b>	
<b>Critical health and safety prerequisites</b>	Unit 27171, <i>Demonstrate knowledge of tools, equipment, products and safe operating procedures used in nail services</i> or Unit 29590, <i>Select, maintain, and demonstrate safe handling of beauty therapy equipment and tools</i> ; or demonstrate equivalent knowledge and skills.
<b>Recommended skills and knowledge</b>	Unit 27166, <i>Demonstrate knowledge of conditions of the nail and surrounding skin</i> or Unit 29603, <i>Demonstrate knowledge of skin, hair and nail conditions relevant for beauty therapy services</i> ; and Unit 27176, <i>Demonstrate knowledge of micro-organisms in a beauty salon</i> .

## Explanatory notes

- 1 Definition  
*Salon requirements*, for the purposes of this unit standard, refers to any policies, procedures, and requirements of the company and/or workplace involved, and any ethical codes of relevant professional management, which collectively provide a standard that applies to all competent performances in this unit standard. It is assumed that such enterprise requirements exist in all companies and/or workplaces.
- 2 All performances in this unit standard must comply with the requirements of: Consumer Guarantees Act 1993, Fair Trading Act 1986, Hazardous and New Organisms Act 1996, Health and Safety at Work Act 2015, Privacy Act 1993, Health Act 1956, and their subsequent amendments; The New Zealand Association of Registered Beauty Therapists, *Code of Ethics for Members of The New Zealand Association of Registered Beauty Therapists Inc.* (9th ed, April 2009) (Auckland, NZ), and The New Zealand Association of Registered Beauty Therapists, *Health and Hygiene Guidelines* (1st ed, August 2016) (Auckland, NZ), both available from <http://www.beautynz.org.nz>.

### 3 Range

In all dealings with clients:

- hygiene, sanitation, and safety procedures must be undertaken to accord maximum client safety, in accordance with the Health and Safety at Work Act 2015, including the use of UV sanitisers and autoclaves
- personal presentation, including personal hygiene, must at all times be of a standard that complies with salon requirements
- all beauty services must have the client's prior, informed, and signed consent, based on the beauty practitioner's analysis of the client's need and their explanation of the service to the client, during the consultation
- care and comfort of the client must be monitored at all times throughout the service
- a posture must be maintained which ensures minimum postural impairment of the beauty practitioner.

4 Performance of the outcomes in this unit standard must be within the limits of the professional expertise of the candidate. Referral of clients to other industry professionals and/or to health professionals must occur when situations arise which are outside this range of professional expertise.

5 Core manicure must be completed within 50 minutes.

6 Assessment against this unit standard will be in the form of a verified portfolio of evidence for four manicure services. These must include nail painting in a variety of colours, including red.

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## Outcomes and evidence requirements

### Outcome 1

Prepare to perform a manicure service.

#### Evidence requirements

1.1 Consultation with client identifies and confirms work required in accordance with salon requirements.

Range must include but is not limited to – filing, cuticle care, massage, buffing, painting.

1.2 Contraindications to manicure service for a client are identified and, if necessary, referred to other industry professionals and/or to health professionals in accordance with salon requirements.

Range bacterial, fungal, viral, parasitic, systemic, traumatic.

1.3 Equipment, products, and materials for this service are selected in accordance with salon requirements.

**Outcome 2**

Perform a complete manicure service.

**Evidence requirements**

2.1 Equipment is used and products are applied for the agreed service in accordance with health and safety practice, manufacturers' instructions and salon requirements.

Range must include but is not limited to – filing, cuticle care, massage, buffing, painting;  
may include but is not limited to – trimming of free edge.

2.2 The agreed service is performed to the satisfaction and safety of the client, and in accordance with salon requirements.

2.3 Follow-up procedures are undertaken in accordance with manufacturers' instructions and salon requirements.

Range record card, homecare advice, retail sales, rebooking for follow up service, sanitation, sterilisation, restore work station ready for next client.

<b>Replacement information</b>	This unit standard and unit standard 27173 replaced unit standard 10393.
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<b>Planned review date</b>	31 December 2020
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**Status information and last date for assessment for superseded versions**

Process	Version	Date	Last Date for Assessment
Registration	1	18 August 2011	31 December 2018
Review	2	21 January 2016	N/A
Revision	3	15 September 2016	N/A

<b>Consent and Moderation Requirements (CMR) reference</b>	0035
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

**Please note**

Providers must be granted consent to assess against standards (accredited) by NZQA, before they can report credits from assessment against unit standards or deliver courses of study leading to that assessment.

Industry Training Organisations must be granted consent to assess against standards by NZQA before they can register credits from assessment against unit standards.

Providers and Industry Training Organisations, which have been granted consent and which are assessing against unit standards must engage with the moderation system that applies to those standards.

Requirements for consent to assess and an outline of the moderation system that applies to this standard are outlined in the Consent and Moderation Requirements (CMR). The CMR also includes useful information about special requirements for organisations wishing to develop education and training programmes, such as minimum qualifications for tutors and assessors, and special resource requirements.

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### **Comments on this unit standard**

Please contact the NZ Hair and Beauty Industry Training Organisation Inc [enquiries@hito.org.nz](mailto:enquiries@hito.org.nz) if you wish to suggest changes to the content of this unit standard.