

Title	Use a Departure Control System (DCS) to confirm international travel eligibility		
Level	3	Credits	4

Purpose	People credited with this unit standard are able to: identify entry and transit requirements using Timatic; identify passengers who require further entry or transit verification; process entry and transit information into a DCS for travel to the USA; and process entry and transit information into a DCS for travel to Australia.
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Classification	Aviation > Airport Customer Service
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Available grade	Achieved
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Guidance Information

- 1 All tasks are to be carried out in accordance with enterprise procedures, the enterprise being the organisation carrying out the work. Enterprise procedures referred to in this unit standard are the applicable procedures found in the following: enterprise exposition, manufacturer publications, government and local body legislation.
- 2 Definitions
APP refers to Advance Passenger Processing.
AQQ refers to a system response code that confirms security approval of a passenger to travel through USA and UK.
ESTA refers to Electronic System for Travel Authorisation.
KIETAQ refers to an electronic database to check for passport types that are approved for an Electronic Travel Authority.
TIETAC refers to an entry used to check an existing Electronic Travel Authority or label visa.
Timatic refers to an automated manual that contains information on passports, visa requirements, health requirements, and country information.
- 3 It is recommended that candidates hold credit for Unit 27230, *Complete check-in transaction for single passenger without baggage*; and Unit 27232, *Demonstrate knowledge of on-carriage and in-carriage, and entries in the DCS as part of the check-in process*, before being assessed against this unit standard.

Outcomes and performance criteria

Outcome 1

Identify entry and transit requirements using Timatic.

Performance criteria

1.1 Timatic is accessed.

Range may include but is not limited to – passport nationality, final destination, transit points.

1.2 Entry and transit information is identified.

Range may include but is not limited to – passport validity, visa requirements, return or onward ticket requirements, transit time.

Outcome 2

Identify passengers who require further entry or transit verification.

Performance criteria

2.1 Passport nationality is checked against final destination for direct flight.

2.2 Passport nationality is checked for transit and final destination.

Outcome 3

Process entry and transit information into a DCS for travel to the USA.

Performance criteria

3.1 Country of residence details is confirmed and entered.

3.2 ESTA status is confirmed.

3.3 Travel destination address is confirmed and entered.

Range must include but is not limited to – citizenship, transit time, street, city, state and zip code.

3.4 Alien residency is identified and details are entered.

Range must include – USA permanent residency details.

3.5 Acceptance process is completed and travel warnings are processed.

Range may include but is not limited to – AQQ, ESTA.

Outcome 4

Process entry and transit information into a DCS for travel to Australia.

Performance criteria

4.1 Passport nationality is confirmed.

4.2 Visa status is confirmed.

Range may include but is not limited to – TIETAC check, KIETAQ check, transit time, Norfolk Island requirements.

4.3 Acceptance process is completed and travel authorisation warnings are processed.

Range may include but is not limited to – APP.

Planned review date	31 December 2025
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	15 April 2011	31 December 2019
Review	2	29 March 2018	N/A
Rollover and Revision	3	29 June 2023	N/A

Consent and Moderation Requirements (CMR) reference	0028
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact Ringa Hora Services Workforce Development Council qualifications@ringahora.nz if you wish to suggest changes to the content of this unit standard.