

Title	Demonstrate and apply knowledge of marina berth administration		
Level	3	Credits	5

Purpose	People credited with this unit standard are able to: describe knowledge of rights and obligations for marina berth rentals; and demonstrate and apply knowledge of marina berth management.
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Classification	Boating Industries > Marina Operations and Services
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Available grade	Achieved
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Guidance Information

Definition

Workplace policies and procedures refers to the documented procedures and policies providing guidelines of the tasks and activities carried out in the workplace. This typically includes relevant health and safety requirements to eliminate hazard/risk in the workplace.

Outcomes and performance criteria

Outcome 1

Describe knowledge of rights and obligations for marina berth rentals.

Performance criteria

- 1.1 Berth renter's rights and obligations are described in accordance with berth rental terms and conditions.
- 1.2 Berth owner's rights and obligations are described in accordance with berth rental terms and conditions.

Outcome 2

Demonstrate and apply knowledge of marina berth management.

Performance criteria

- 2.1 A marina berth management system is explained and applied in accordance with workplace policies and procedures.

Range booking, receipt of client payments.

- 2.2 Berth rental terms and conditions is explained to client in accordance with workplace policies and procedures.

Range terms and conditions include – purpose of occupation, visitors to the marina, subletting of berth, power and water services, restricted activities, damage to marina property, claims procedures, abandoned/unseaworthy vessel.

- 2.3 Emergency management in marina is explained to client in accordance with workplace policies and procedures and rental terms and conditions.

Planned review date	31 December 2023
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	17 June 2011	31 December 2020
Review	2	31 May 2018	N/A

Consent and Moderation Requirements (CMR) reference	0136
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact the NZ Marine and Composites ITO training@nzmarine.com if you wish to suggest changes to the content of this unit standard.