

Title	Demonstrate and apply knowledge of liaison with other organisations in a security context		
Level	3	Credits	2

Purpose	<p>This unit standard covers the liaison skills and knowledge required by security personnel.</p> <p>People credited with this unit standard are able to:</p> <ul style="list-style-type: none"> - demonstrate knowledge of the procedures for exchanging information with personnel from other organisations in a security context; and - liaise with personnel from other organisations in a security context.
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Classification	Security > Security Staff Services
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Available grade	Achieved
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Guidance Information

- 1 This unit standard has been developed for learning and assessment in any relevant security context, on job or off job.
- 2 Reference
Privacy Act 1993;
and its subsequent amendments or replacements.
- 3 Definition
Relevant instructions – oral, written or electronically transmitted instructions issued to govern the performance of security tasks, duties, and responsibilities. These may be in the form of policies, procedures, manuals, directives, or legal and compliance requirements. They may relate to a particular assignment, organisation, site or operation of equipment.
- 4 Assessment range
If this unit standard is being assessed off job the relevant instructions can be supplied in a simulated situation.

Outcomes and performance criteria

Outcome 1

Demonstrate knowledge of the procedures for exchanging information with personnel from other organisations in a security context.

Range other organisations include – NZ Police;
and one of – emergency services, community group, local body organisation, Māori Wardens, licensed premise, retailers or retail association.

Performance criteria

1.1 Describe the role of the other organisation concisely.

1.2 Describe the type of information required by security personnel from the other organisation.

Range evidence of one type of information is required.

1.3 Describe the type of information required by the other organisation from security personnel.

Range evidence of one type of information is required.

1.4 Describe procedures for exchanging information with personnel from the other organisation in accordance with relevant instructions.

1.5 Describe a potential consequence for both own organisation and other organisation when procedures for exchanging information are not followed.

Range evidence of one consequence for each organisation is required.

Outcome 2

Liaise with personnel from other organisations in a security context.

Range other organisations may include – police, fire, ambulance, civil defence, local body organisation, Māori Wardens, licensed premises, retailers or retail associations;
evidence of two is required.

Performance criteria

2.1 Interact in a way which is appropriate to the context and is in accordance with relevant instructions.

Range interaction may include but is not limited to – request for information, request for assistance, referral to other organisation.

- 2.2 Provide information to the other organisation that is timely, relevant, and accurate. Content and presentation is in accordance with relevant instructions.
- 2.3 Record interactions as required in accordance with relevant instructions.
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This unit standard is expiring. Assessment against the standard must take place by the last date for assessment set out below.

Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	20 May 2011	31 December 2021
Review	2	24 January 2019	31 December 2021

Consent and Moderation Requirements (CMR) reference

0003

This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.