

Title	Describe a system in an operation in an organisation		
Level	3	Credits	2

Purpose	People credited with this unit standard are able to describe a system in an operation in an organisation.
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Classification	Business Operations and Development > Systems and Resources Management
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Available grade	Achieved
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Guidance Information

- Unit standards in the Systems and Resources Management domain are about using inputs and processes to achieve intended outputs.
- Assessment against this unit standard will be in the context of a specific organisation, either one real to the candidate or a realistically simulated one. Assessment evidence must relate directly to this organisation.
- The assessment context for this unit standard must be suitable to meet the criteria for Level 3 in the NZQF Level Descriptors, which are available by searching for “level descriptors” at www.nzqa.govt.nz.
- Definitions**

Legislative/legal refers to requirements that derive authority from legislation and/or the law.

An operation may form part of an organisation’s activities or it may constitute a complete organisation.

Organisation refers to a specific entity which may be – in private, public, or community and volunteer sectors; a business, a separate unit within a larger entity, a Māori organisation, or a special-purpose body.

Organisational requirements may include but are not limited to:

 - organisation purpose and/or direction
 - organisation policies and processes
 - compliance: legislative/legal, health and safety
 - risk management
 - sustainability.

System refers to an organisational framework within which processes operate.

Outcomes and performance criteria

Outcome 1

Describe a system in an operation in an organisation.

Performance criteria

- 1.1 The system is identified and described in terms of its purpose within the operation.
- 1.2 The system's key processes are identified and described in terms of how they interconnect with each other.
- 1.3 The performance of the system is described in terms of its purpose and in accordance with organisational requirements.
- 1.4 Potential areas for improvement are explained in terms of the system's effectiveness and in accordance with organisational requirements.

This unit standard is expiring. Assessment against the standard must take place by the last date for assessment set out below.

Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	17 November 2011	31 December 2028
Rollover and Revision	2	17 March 2016	31 December 2028
Rollover and Revision	3	29 July 2021	31 December 2028
Rollover and Revision	4	27 April 2023	31 December 2028
Review	5	30 October 2025	31 December 2028

Consent and Moderation Requirements (CMR) reference

0113

This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.