

Title	Manage a plan for an operation in an organisation		
Level	5	Credits	5

Purpose	People credited with this unit standard are able to manage a plan for an operation in an organisation.
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Classification	Business Operations and Development > Systems and Resources Management
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Available grade	Achieved
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Guidance Information

- 1 Unit standards in the Systems and Resources Management domain are about using inputs and processes to achieve intended outputs.
- 2 People will be assessed for this unit standard on evidence from authentic experience in an organisational context, with all the expectations and possible consequences of that context. The context may include but is not limited to:
 - the candidate’s workplace
 - where the candidate is a volunteer
 - a cultural, community, or sporting organisation
 - a special event.
- 3 The assessment context for this unit standard must be suitable to meet the criteria for Level 5 in the NZQF Level Descriptors, which are available by searching for “level descriptors” at www.nzqa.govt.nz.
- 4 Definitions

Legislative/legal refers to requirements that derive authority from legislation and/or the law.

An operation may form part of an organisation’s activities or it may constitute a complete organisation.

Organisation refers to a specific entity which may be – in private, public, or community and volunteer sectors; a business, a separate unit within a larger entity, a Māori organisation, or a special-purpose body.

Organisational requirements may include but are not limited to:

 - organisation purpose and/or direction
 - organisation policies and processes
 - compliance: legislative/legal, health and safety
 - risk management
 - sustainability.

- 5 For this unit standard, the plan:
- may be operational or business or strategic
 - will include objectives that are aligned with organisational goals
 - will accord with organisational requirements
 - may include but is not limited to – performance standards, legislative/legal requirements, resources, finance and financial options, business development, environmental impact, risk, delegations.

Outcomes and performance criteria

Outcome 1

Manage a plan for an operation in an organisation.

Performance criteria

- 1.1 Plan is implemented into the operation in accordance with organisational requirements.
- 1.2 Any gaps between actual and planned performance during the period of the plan are identified.
- 1.3 Plan is adjusted as necessary during the period of the plan and adjustments are communicated, in accordance with organisational requirements.
- 1.4 Outcomes at milestones in the plan are reviewed against the performance measures and/or the plan's objectives and results are communicated, in accordance with organisational requirements.
- 1.5 Implications for future plans, are identified and communicated, in accordance with organisational requirements.

Replacement information	This unit standard and unit standard 27520 replaced unit standard 25463.
Planned review date	31 December 2025

Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	17 November 2011	N/A
Revision and Rollover	2	17 March 2016	N/A
Revision and Rollover	3	29 July 2021	N/A
Rollover and Revision	4	27 April 2023	N/A

Consent and Moderation Requirements (CMR) reference

0113

This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact Ringa Hora Services Workforce Development Council qualifications@ringahora.nz if you wish to suggest changes to the content of this unit standard.