

Title	Sub-edit news stories and a feature intended for publication		
Level	3	Credits	3

Purpose	<p>This unit standard is at an introductory level and is for students who may be interested in pursuing a career in journalism.</p> <p>People credited with this unit standard are able to sub-edit news stories and a feature intended for publication.</p>
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Classification	Journalism > Preliminary Journalism Skills
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Available grade	Achieved
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Entry information	
Recommended skills and knowledge	Unit 27610, <i>Demonstrate basic understanding of news stories and the role of journalists.</i>

Explanatory notes

- 1 This unit standard is for use at an introductory level, not as part of a professional journalism course.
- 2 Reference texts
 - Harrower, Tim, *Inside Reporting: A Practical Guide to the Craft of Journalism* (New York: McGraw-Hill, 2010);
 - Lee, Allan and Treadwell, Greg, *Newspaper Editing and Design* (Auckland: Pearson Prentice Hall, 2009).
- 3 Assessment
 - Evidence is required for the sub-editing of two news stories and one feature, of at least 800 words each that are intended for publication.
- 4 Definitions
 - *a feature* (also known as feature article or news backgrounder) refers to a story that does not necessarily break news, but takes an in-depth look at a subject. It offers a broader perspective of a news event or issue, or profile of a person in the news or who is important to a community;
 - *news stories* refer to timely and succinct accounts of unfolding events of public interest. News stories may include but are not limited to – current events, sports, arts, food, fashion, travel, news profiles;
 - *publishable standard* refers to the standard required in a simulated scenario for the provider to consider publishing the material in-house. The standard required will

- include but is not limited to: news value; interest; reliability; accuracy; balance; fairness; attribution; correct spelling, grammar and punctuation;
- *sub-editing* refers to the correcting of spelling, grammar and matters of house style, and checking stories for accuracy and fairness to meet the requirements for publication in a school magazine, newspaper or in-house publication.

Outcomes and evidence requirements

Outcome 1

Sub-edit news stories and a feature intended for publication.

Range evidence is in accordance with the publishable standard.

Evidence requirements

- 1.1 News stories and feature are sub-edited to meet publication requirements and common style conventions are consistently applied.
- Range formality of language, capitalisation, numbers, abbreviations, honorifics, grammar, punctuation.
- 1.2 Intros are sub-edited to ensure they give impact to news story or feature type and structure.
- 1.3 Material gathered for news stories and feature follows a clear and coherent structure.
- 1.4 Opinion and fact are clearly differentiated and any errors of fact are corrected.
- 1.5 News stories and feature are cut to fit the space available.
- 1.6 Sources of information are recorded.
- 1.7 Sub-editing ensures that stories and feature are fair, accurate, and balanced.

Replacement information	This unit standard replaced unit standard 10821
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Planned review date	31 December 2016
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	19 January 2012	N/A

Consent and Moderation Requirements (CMR) reference	0002
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Please note

Providers must be granted consent to assess against standards (accredited) by NZQA, before they can report credits from assessment against unit standards or deliver courses of study leading to that assessment.

Industry Training Organisations must be granted consent to assess against standards by NZQA before they can register credits from assessment against unit standards.

Providers and Industry Training Organisations, which have been granted consent and which are assessing against unit standards must engage with the moderation system that applies to those standards.

Requirements for consent to assess and an outline of the moderation system that applies to this standard are outlined in the Consent and Moderation Requirements (CMR). The CMR also includes useful information about special requirements for organisations wishing to develop education and training programmes, such as minimum qualifications for tutors and assessors, and special resource requirements.

Comments on this unit standard

Please contact Competenz info@competenz.org.nz if you wish to suggest changes to the content of this unit standard.