

<b>Title</b>	<b>Produce printed and die cut board at a printer flat bed die cutter for fibreboard packaging</b>		
<b>Level</b>	<b>4</b>	<b>Credits</b>	<b>20</b>

<b>Purpose</b>	People credited with this unit standard are able to: check documentation and confirm that the components and equipment required for the job are available; make ready a flat bed die cutter to make printed and die cut board; operate a printer flat bed die cutter to make printed and die cut board; and confirm job is completed and undertake post production tasks.
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<b>Classification</b>	Fibreboard Packaging > Fibreboard Packaging Production
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<b>Available grade</b>	Achieved
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<b>Entry information</b>	
<b>Critical health and safety prerequisites</b>	Unit 340, <i>Demonstrate knowledge of safe working practices in the print industry</i> , or demonstrate equivalent knowledge and skills.
<b>Recommended skills and knowledge</b>	Unit 27793, <i>Produce die cut board at a flat bed die cutter for fibreboard packaging</i> .

**Explanatory notes**

- 1 Candidates must follow any applicable and recognised codes of practice, and documented workplace health, safety, and environmental procedures for personal, product, workplace health, safety, and environmental matters, and the obligations required under current law including the Health and Safety in Employment Act 1992 and its subsequent amendments.
- 2 Not more than two machine passes are to be made in demonstrating competence at assessment. Where a single machine pass is not possible, the candidate’s performance must provide evidence relating to all evidence requirements during both passes.
- 3 Definitions  
*Job documentation* refers to the documentation that is used in the workplace that contains the instructions and requirements for a particular production job. This may include but is not limited to workplace orders, production orders, workplace specifications, samples, lay cards.

*Job requirements* refer to specific requirements for the job at hand. These requirements may or may not be covered in the job documentation and may include special instructions, quality requirements expected by the customer, and/or production standards as set down by the workplace.

*Workplace practices* refer to the documented procedures for the machine and/or workplace.

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## Outcomes and evidence requirements

### Outcome 1

Check documentation and confirm that the components and equipment required for the job are available.

#### Evidence requirements

- 1.1 Job documentation is checked to ensure that all specifications for the process being undertaken are complete and any discrepancies are reported in accordance with workplace practices.
- 1.2 Components required for the job are checked against job documentation and their availability is confirmed.
- 1.3 Availability of equipment, as determined by the job documentation, is confirmed.

### Outcome 2

Make ready a flat bed die cutter to make printed and die cut board.

#### Evidence requirements

- 2.1 Die cutting devices are mounted, registered and proofed in accordance with workplace practices.
- 2.2 Systems are set up and adjusted in accordance with workplace practices to meet job requirements.  
  
Range feeder, delivery, sheet pick-up and transportation, transfer, accumulation.
- 2.3 Flat bed cutting devices are set up and adjusted in accordance with workplace practices to meet job requirements.
- 2.4 Cutting pressures are set up and adjusted in accordance with workplace practices.
- 2.5 Machine lays are set to correct position ensuring that registration is achieved.
- 2.6 Pre-printed board is loaded ensuring its orientation meets workplace practices.
- 2.7 Sample run is conducted and any adjustments are carried out in accordance with workplace practices to meet job requirements.

**Outcome 3**

Operate a printer flat bed die cutter in accordance with workplace practices to make printed and die cut board.

**Evidence requirements**

- 3.1 Production running speed is maintained ensuring that required quality and production standards are met.
- 3.2 Checks for faults are carried out during production running and action is immediately taken to identify and rectify any faults, ensuring fault-free production running is successfully resumed.
- 3.3 Proactive measures are followed to reduce the likelihood of faults occurring during production.
- 3.4 Print position and registration of all print are in accordance with workplace practices.
- 3.5 Colours are confirmed as meeting the job requirements, and viscosity adjustments are made during the production run to rectify any incorrect colour caused by viscosity.
- 3.6 Die to sheet registration and stacking accuracy are maintained during production in accordance with workplace practices.
- 3.7 Waste disposal requirements are met.

**Outcome 4**

Confirm job is completed and undertake post production tasks in accordance with workplace practices.

**Evidence requirements**

- 4.1 Quantity printed and other job requirements are checked against job documentation before job is removed from machine and any discrepancies in quantity are rectified.
- 4.2 Correct shut-down sequence is followed.
- 4.3 Job documentation is completed and any amendments and variations are noted for future reference.
- 4.4 Other post production tasks are carried out as required by the job documentation.

<b>Replacement information</b>	This unit standard replaced unit standard 10136 and unit standard 10137
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<b>Planned review date</b>	31 December 2017
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#### Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	20 September 2012	N/A

<b>Consent and Moderation Requirements (CMR) reference</b>	0005
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

#### Please note

Providers must be granted consent to assess against standards (accredited) by NZQA, before they can report credits from assessment against unit standards or deliver courses of study leading to that assessment.

Industry Training Organisations must be granted consent to assess against standards by NZQA before they can register credits from assessment against unit standards.

Providers and Industry Training Organisations, which have been granted consent and which are assessing against unit standards must engage with the moderation system that applies to those standards.

Requirements for consent to assess and an outline of the moderation system that applies to this standard are outlined in the Consent and Moderation Requirements (CMR). The CMR also includes useful information about special requirements for organisations wishing to develop education and training programmes, such as minimum qualifications for tutors and assessors, and special resource requirements.

#### Comments on this unit standard

Please contact [Competenz info@competenz.org.nz](mailto:Competenz info@competenz.org.nz) if you wish to suggest changes to the content of this unit standard.