

<b>Title</b>	<b>Change reels on a corrugator for fibreboard packaging</b>		
<b>Level</b>	<b>2</b>	<b>Credits</b>	<b>3</b>

<b>Purpose</b>	People credited with this unit standard are able to: select and load a reel during production; set up for and make a splice; and unload the reel at an order change.
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<b>Classification</b>	Fibreboard Packaging > Fibreboard Packaging Production
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<b>Available grade</b>	Achieved
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<b>Entry information</b>	
<b>Critical health and safety prerequisites</b>	Unit 340, <i>Demonstrate knowledge of safe working practices in the print industry</i> , or demonstrate equivalent knowledge and skills.

### Explanatory notes

- Candidates must follow any applicable and recognised codes of practice, and documented workplace health, safety, and environmental procedures for personal, product, workplace health, safety, and environmental matters, and the obligations required under current law including the Health and Safety in Employment Act 1992 and its subsequent amendments.
- Definitions  
*Job requirements* refer to specific requirements for the job at hand. These requirements may or may not be covered in the job documentation and may include special instructions, quality requirements expected by the customer, and/or production standards as set down by the workplace.  
*Workplace practices* refer to the documented procedures for the machine and/or workplace.

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## Outcomes and evidence requirements

### Outcome 1

Select and load a reel during production.

#### Evidence requirements

- 1.1 Reel is selected ensuring that paper grammage, width and type meet the job requirements.
- 1.2 Reel is checked for damage prior to loading and any damage found is dealt with in accordance with workplace practices.
- Range damage may include – bruises, wet spots, out of round, crushed cones.
- 1.3 Reel is loaded in accordance with workplace practices.
- Range direction of paper travel, removal of damage, aligning and centring of reel location, reel stand arms parallel, cones fully engaged, production speed, safety requirements.

### Outcome 2

Set up for and make a splice in accordance with workplace practices.

#### Evidence requirements

- 2.1 Brake and/or clamp are used to ensure that reel and paper are held immobile.
- 2.2 Thread is set up.
- Range depending on machinery used, may include but is not limited to – tapering as required, alignment of paper edge, requirements for autosplicer, surplus paper removal, foil tape on liner (computer control).
- 2.3 Splice is made and passes through the double backer or single facer.
- Range splice does not part, corrugator production is not halted due to lack of paper.
- 2.4 Workplace practices to be followed in the event of a fold over are explained.
- 2.5 Where autosplacers are used, the completion of automatic splicing is confirmed by equipment sensors.

### Outcome 3

Unload the reel at an order change in accordance with workplace practices.

**Evidence requirements**

- 3.1 Amount of paper left on the reel is measured for stock control.
- 3.2 Documentation is completed.
- 3.3 Cut edge of a part used reel is secured to prevent unrolling.
- 3.4 Reel is removed from the work area at the earliest convenience.

<b>Replacement information</b>	This unit standard replaced unit standard 3761.
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<b>Planned review date</b>	31 December 2017
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**Status information and last date for assessment for superseded versions**

Process	Version	Date	Last Date for Assessment
Registration	1	20 September 2012	N/A

<b>Consent and Moderation Requirements (CMR) reference</b>	0005
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

**Please note**

Providers must be granted consent to assess against standards (accredited) by NZQA, before they can report credits from assessment against unit standards or deliver courses of study leading to that assessment.

Industry Training Organisations must be granted consent to assess against standards by NZQA before they can register credits from assessment against unit standards.

Providers and Industry Training Organisations, which have been granted consent and which are assessing against unit standards must engage with the moderation system that applies to those standards.

Requirements for consent to assess and an outline of the moderation system that applies to this standard are outlined in the Consent and Moderation Requirements (CMR). The CMR also includes useful information about special requirements for organisations wishing to develop education and training programmes, such as minimum qualifications for tutors and assessors, and special resource requirements.

**Comments on this unit standard**

Please contact [Competenz info@competenz.org.nz](mailto:Competenz info@competenz.org.nz) if you wish to suggest changes to the content of this unit standard.