

Title	Wind single face web into rolls for fibreboard packaging		
Level	3	Credits	3

Purpose	People credited with this unit standard are able to: check documentation and confirm that the components and equipment required for the job are available; set up single face web for rewinding; set knives and creasers; wind rolls; and prepare and stack rolls on pallets to ensure production proceeds without interruption or delay.
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Classification	Fibreboard Packaging > Fibreboard Packaging Production
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Available grade	Achieved
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Prerequisites	Unit 340, <i>Demonstrate knowledge of safe working practices in the print industry</i> , or demonstrate equivalent knowledge and skills.
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Guidance Information

- Candidates must follow any applicable and recognised codes of practice, and documented workplace health, safety, and environmental procedures for personal, product, workplace health, safety, and environmental matters, and the obligations required under current law including the Health and Safety in Employment Act 1992 and its subsequent amendments.
- Definitions
Job documentation refers to the documentation that is used in the workplace that contains the instructions and requirements for a particular production job. This may include but is not limited to workplace orders, production orders, workplace specifications, samples, lay cards.
Workplace practices refer to the documented procedures for the machine and/or workplace.

Outcomes and performance criteria

Outcome 1

Check documentation and confirm that the components and equipment required for the job are available.

Performance criteria

- 1.1 Job documentation is checked to ensure that all specifications for the process being undertaken are complete and any discrepancies are reported in accordance with workplace practices.
- 1.2 Components required for the job are checked against job documentation and their availability and preparedness is confirmed.
- 1.3 Availability of equipment, as determined by the job documentation, is confirmed.

Outcome 2

Set up single face web for rewinding in accordance with workplace practices.

Performance criteria

- 2.1 Sequence of switch-on routine and checks is followed and all performance functions of the rewind unit are achieved.
- 2.2 Web is threaded ensuring that it moves freely through the guides along the path from the single facer to the rewind unit.
- 2.3 Nip points on the rewind unit are identified.

Outcome 3

Set knives and creasers in accordance with workplace practices.

Performance criteria

- 3.1 Knives are set to produce rolls to widths as specified on the job documentation.
- 3.2 Creasers are set as specified on the job documentation.
- 3.3 Knives and creasers are set ensuring that minimum waste is produced.

Outcome 4

Wind rolls in accordance with workplace practices.

Performance criteria

- 4.1 Lineal dimensions of completed rolls are as specified on the job documentation.
- 4.2 Corrugations face inwards or outwards in accordance with job documentation.

Outcome 5

Prepare and stack rolls on pallets to ensure production proceeds without interruption or delay.

Performance criteria

- 5.1 Completed rolls are taped to prevent unrolling and each roll or pallet load is clearly labelled to identify.
- 5.2 Completed rolls are checked and any faults found are identified and the action to be taken to rectify is explained.
- 5.3 Rolls are stacked upright on pallets ensuring they are stable and secure.

Replacement information	This unit standard was replaced by skill standard 40344. This unit standard replaced unit standard 3756.
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This unit standard is expiring. Assessment against the standard must take place by the last date for assessment set out below.

Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	20 September 2012	31 December 2027
Review	2	28 November 2024	31 December 2027

Consent and Moderation Requirements (CMR) reference	0005
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.