

Title	Undertake manual stripping for fibreboard packaging		
Level	2	Credits	4

Purpose	People credited with this unit standard are able to: manually strip waste; and stack jobs and prepare for forwarding to the next process.
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Classification	Fibreboard Packaging > Fibreboard Packaging Production
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Available grade	Achieved
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Guidance Information

- Candidates must follow any applicable and recognised codes of practice, and documented workplace health, safety, and environmental procedures for personal, product, workplace health, safety, and environmental matters, and the obligations required under current law including the Health and Safety in Employment Act 1992 and its subsequent amendments.
- Definitions
Job documentation refers to the documentation that is used in the workplace that contains the instructions and requirements for a particular production job. This may include but is not limited to workplace orders, production orders, workplace specifications, samples, lay cards;
Job requirements refer to specific requirements for the job at hand. These requirements may or may not be covered in the job documentation and may include special instructions, quality requirements expected by the customer, and/or production standards as set down by the workplace;
Workplace practices refer to the documented procedures for the machine and/or workplace.

Outcomes and performance criteria

Outcome 1

Manually strip waste in accordance with workplace practices.

Performance criteria

- 1.1 Risk awareness and hazard control measures, as circulated by the company, are described.
- 1.2 Hazards and potential hazards in the workplace are identified and reported.

1.3 Job documentation is obtained, and the job and stripping requirements are confirmed.

1.4 Uses and functions of tools used for stripping are described.

Range hammers, punches, jigs.

1.5 Tools are selected and used as required for the job.

1.6 Stripping is undertaken ensuring that established production standards and quality are achieved.

1.7 Faults found while undertaking stripping are recognised and reported.

Range faults may include but are not limited to – registration, colour variation, set off, swarf removal, knife deterioration, damaged blanks, foreign matter; evidence is required for four faults.

1.8 Work area is cleaned.

1.9 Waste control procedures are followed.

Outcome 2

Stack jobs and prepare for forwarding to the next process.

Performance criteria

2.1 Stacking methods used in the workplace for avoiding problems are identified.

2.2 Jobs are stacked in accordance with workplace practices, and are prepared ready for forwarding to the next process.

2.3 Materials handling equipment is used in accordance with workplace practices.

Range may include but is not limited to – hand trolleys, banding machines, transporters, manual lifters.

2.4 Quantity and other job requirements are checked against job documentation and any discrepancies in quantity are rectified.

2.5 Job documentation is completed and any amendments and variations are noted for future reference.

Replacement information	This unit standard was replaced by skill standard 40323. This unit standard replaced unit standard 10916.
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This unit standard is expiring. Assessment against the standard must take place by the last date for assessment set out below.

Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	31 December 2028	31 December 2027
Review	2	28 November 2024	31 December 2027

Consent and Moderation Requirements (CMR) reference

0005

This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.