

Title	Lead an overnight camp for a group		
Level	3	Credits	5

Purpose	<p>This unit standard is primarily intended for people such as club or youth group leaders, teachers, or leaders at an outdoor activity centre who provide overnight camping experiences for groups.</p> <p>People credited with this unit standard are able to: plan and prepare to lead an overnight camping experience, demonstrate leadership skills while establishing a campsite, and evaluate own performance as leader of an overnight camp experience.</p>
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Classification	Outdoor Recreation > Tramping
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Available grade	Achieved
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Guidance Information

1 Definitions

Current industry practice refers to practices promoted through industry national forums, newsletters, and assessments and which are generally accepted by experienced practitioners as safe and relevant, and consistent with sustainable practices. These will be consistent with any applicable regulatory requirements and/or manufacturer's recommendations.

Organisational requirements refer to policy and procedures of the outdoor activities organisation, and include compliance with any applicable legislation, standards, and codes.

2 For assessment purposes:

The candidate's behaviour must demonstrate environmental care and consideration of other users of the area, consistent with the New Zealand Environmental Care Code, and current industry practice. This includes, where applicable, seeking consents from land managers and local hapū.

A camp does not utilise huts. It is desirable to use evidence from log books, equipment logs, issue and return documentation, day books, and other recording mechanisms typically used as part of good organisational practice.

A trip from a base that is not served by reliable communications is outside of the scope of this unit standard.

3 The following legislation, code, and other publications are relevant to this unit standard:

Health and Safety in Employment Act 1992;

Accident Compensation Act 2001;
 Sport New Zealand (formerly SPARC), *Outdoor Activities – Guidelines for Leaders* (Wellington: Author, 2005) <http://www.sportnz.org.nz/>.
 Ministry of Education, *EOTC Guidelines – Bringing the Curriculum Alive* (Wellington: Author, 2009) <http://www.tki.org.nz>.
 New Zealand Environmental Care Code, Department of Conservation, available at <http://www.doc.govt.nz>.
 Leave No Trace principles, <http://www.leavenotrace.org.nz/>.

- 4 Recommended skills and knowledge:
 Unit 26249, *Demonstrate bush-walking knowledge and skills*.

Outcomes and performance criteria

Outcome 1

Plan and prepare to lead an overnight camping experience.

Performance criteria

- 1.1 The nature, skills, and confidence of the participants and the group are identified to determine any specific leadership requirements.
- Range may include but is not limited to – size, dynamics, needs, fitness, expectations, educational outcomes, culture, attitudes, fears, concerns, composition, age, physical considerations, medical conditions, pre-existing injuries.
- 1.2 Special requirements to address participants' needs are met professionally, in accordance with organisational requirements.
- 1.3 The camp plan is established in accordance with current industry practice.
- Range destination, group size and dynamics, access, equipment, supervision structure, weather information, intentions, medical information, site size, terrain and suitability, environmental conditions, and risk management around water, steep terrain and other hazards.
- 1.4 Group gear selection is justified with respect to anticipated conditions, and based on the plan.
- Range gear may include but is not limited to – tent, fly, bivvy, cooking equipment, clothing and footwear, communication equipment, sleeping equipment.
- 1.5 Emergency equipment required is identified and justified in accordance with organisational requirements.
- Range emergency equipment includes but is not limited to – communication device, navigation aids, torch, first aid, whistle, spare food and clothing, emergency shelter.

- 1.6 Food is selected and safe water options are identified based on the plan.
- 1.7 Potential environmental impact of the camp is identified, and ways to minimise this are included in the plan.
- Range may include but is not limited to – waterways, vegetation, terrain, flora and fauna, Leave No Trace principles.
- 1.8 Weather information is obtained and explained in terms of its implications for the overnight camp.

Outcome 2

Demonstrate leadership skills while establishing a campsite.

Performance criteria

- 2.1 The selected campsite is assessed for its suitability in accordance with the plan.
- Range assessment factors may include but are not limited to – weather, environmental hazards, safe group movement, proximity to water, communal living, local hāpu tikanga and kawa.
- 2.2 The campsite is established effectively and efficiently, including delegation of tasks in accordance with the plan.
- 2.3 Hygienic practices are described and demonstrated to participants in accordance with current industry practice.
- Range may include but is not limited to – toilets, waste, water.
- 2.4 Care and storage of group and personal equipment is demonstrated in accordance with current industry practice.
- Range may include but is not limited to – use, cleanliness, dryness, maintenance, security.
- 2.5 Food preparation requirements are described and demonstrated efficiently to participants in accordance with current industry practice.
- 2.6 Safe use of stoves, appliances and cooking practices is demonstrated and managed in accordance with current industry practice.
- Range type, ventilation, refuelling, lighting, storage, operation.
- 2.7 Commitment to personal and group safety is role modelled in accordance with current industry and organisational practice.
- 2.8 Care for the environment is role modelled based on the New Zealand Environmental Care Code and Leave No Trace principles.

Outcome 3

Evaluate own performance as leader of an overnight camp experience.

Performance criteria

3.1 The camp experience is documented in accordance with organisational requirements.

Range planning, leadership, and environmental and safety management.

3.2 Feedback on the camp experience is sought from stakeholders and documented in accordance with organisational requirements.

Range planning, preparation, environmental impact, desired outcomes, and leadership;
stakeholders may include but are not limited to – supervisor, peers, participants.

3.3 Performance and planning are evaluated and actions for improvement are identified.

Range evaluation may include but is not limited to – self review, feedback.

This unit standard is expiring. Assessment against the standard must take place by the last date for assessment set out below.

Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	19 July 2012	31 December 2020
Review	2	28 November 2019	31 December 2020

Consent and Moderation Requirements (CMR) reference	0099
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.