

<b>Title</b>	<b>Work in a team to achieve designated tasks in the glass, joinery, or joinery related industries</b>		
<b>Level</b>	<b>3</b>	<b>Credits</b>	<b>5</b>

<b>Purpose</b>	<p>This entry-level unit standard is for people working in the glass, joinery, or joinery related industries.</p> <p>People credited with this unit standard are able to: describe team responsibilities and related requirements to achieve tasks; and complete personal work tasks within a team situation, in a glass, joinery or joinery related workplace.</p>
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<b>Classification</b>	Joinery > Joinery Core Skills
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<b>Available grade</b>	Achieved
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### Explanatory notes

- 1 Definition  
*Worksite requirements* – refer to instructions to staff on policy and procedures which are documented in memo or manual format and are available in the workplace. These requirements include but are not limited to – company specifications and procedures, work instructions, manufacturer’s specifications, product quality specifications, legislative requirements.
- 2 Legislation and regulations relevant to this unit standard include but are not limited to – Health and Safety in Employment Act 1992; Health and Safety in Employment Regulations 1995; Hazardous Substances and New Organisms Act 1996.
- 3 This unit standard is applicable to the glass, joinery, or joinery related industries, which include automotive reglazing, laminate fabrication, aluminium fabrication, and kitchen design industries.

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### Outcomes and evidence requirements

#### Outcome 1

Describe team responsibilities and related requirements to achieve tasks in a glass, joinery, or joinery related workplace.

#### Evidence requirements

- 1.1 Team and personal tasks and associated responsibilities are explained in accordance with worksite requirements.

Range evidence is required of one team task and related responsibilities and one individual task and related responsibilities from the candidate's work area.

1.2 The importance of implementing a team approach is explained in terms of completing specific tasks.

Range evidence is required of two different tasks from the candidate's work area.

1.3 Relevant legislative, organisational, and/or other requirements for the specific tasks are explained in terms of applying them to the team environment.

Range evidence is required of two different examples.

## Outcome 2

Complete personal work tasks within a team situation in a glass, joinery, or joinery related workplace.

Range evidence is required of two different tasks from the candidate's work area.

### Evidence requirements

2.1 Personal workload is scheduled to meet work task requirements set for the team in accordance with worksite requirements.

2.2 Assistance is requested from other team members, where required, to meet work task requirements.

2.3 Interactive communication skills are used to participate in team processes in accordance with worksite requirements.

2.4 Set work tasks are completed within agreed timelines in accordance with worksite requirements.

<b>Planned review date</b>	31 December 2018
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### Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	24 October 2014	N/A

<b>Consent and Moderation Requirements (CMR) reference</b>	0073
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

**Please note**

Providers must be granted consent to assess against standards (accredited) by NZQA, before they can report credits from assessment against unit standards or deliver courses of study leading to that assessment.

Industry Training Organisations must be granted consent to assess against standards by NZQA before they can register credits from assessment against unit standards.

Providers and Industry Training Organisations, which have been granted consent and which are assessing against unit standards must engage with the moderation system that applies to those standards.

Requirements for consent to assess and an outline of the moderation system that applies to this standard are outlined in the Consent and Moderation Requirements (CMR). The CMR also includes useful information about special requirements for organisations wishing to develop education and training programmes, such as minimum qualifications for tutors and assessors, and special resource requirements.

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**Comments on this unit standard**

Please contact the Building and Construction Industry Training Organisation [info@bcito.org.nz](mailto:info@bcito.org.nz) if you wish to suggest changes to the content of this unit standard.