

<b>Title</b>	<b>Carry out core cleaning tasks</b>		
<b>Level</b>	<b>2</b>	<b>Credits</b>	<b>10</b>

<b>Purpose</b>	<p>This unit standard is designed for workers in the cleaning industry.</p> <p>People credited with this unit standard are able to clean: toilet facilities, hard surfaces, floors, and food surfaces; and clean up spills.</p>
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<b>Classification</b>	Cleaning and Caretaking > Cleaning Skills
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<b>Available grade</b>	Achieved
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### Explanatory notes

- 1 Competence demonstrated during assessment against this unit standard must comply with the requirements of:  
Employment Relations Act 2000;  
Health and Safety in Employment Act 1992;  
Resource Management Act 1991.
- 2 Equipment and cleaning agents must be used in accordance with manufacturer's recommendations.
- 3 Definition  
*Customer* refers to the person or organisation for whom the cleaning service is provided.
- 4 Underpinning all of the outcomes in this unit standard is the requirement that tasks must not only meet the stated evidence requirements, but they must also be completed within the timeframe expected by the organisation.

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### Outcomes and evidence requirements

#### Outcome 1

Clean toilet facilities.

#### Evidence requirements

- 1.1 Toilet facilities are cleaned according to customer and organisation's requirements.

Range may include but is not limited to – plug holes checked for blockages, splash marks removed, door handles, toilet flush button, top of partitions, taps, under toilet seat, s-bend, floor. Evidence is required of at least six.

1.2 Consumables are checked and replenished.

## **Outcome 2**

Clean hard surfaces.

Range must include but is not limited to – metal surfaces, glass surfaces.

### **Evidence requirements**

2.1 Spot cleaning is done in accordance with organisational procedures and without causing damage to surfaces.

2.2 Metal surfaces are cleaned leaving a dirt and streak free surface.

2.3 Glass surfaces are cleaned leaving a dirt and streak free surface.

## **Outcome 3**

Clean floors.

### **Evidence requirements**

3.1 Mopping is completed leaving a clean and streak free surface.

Range may include but is not limited to – picking up rubbish before mopping, using the figure 8 or overlapping mopping action, ensuring corners are clean.

3.2 Floors are vacuumed ensuring all surfaces are left clean.

Range must include – hard floors and carpeted floors; vacuum bag is checked and emptied (if required).

3.3 Tasks are completed without damage to furniture or skirting boards.

## **Outcome 4**

Clean food surfaces.

Range may include but is not limited to – bench tops, table tops, chopping boards.

### **Evidence requirements**

4.1 Surfaces used or potentially used for food preparation are cleaned and sanitised.

**Outcome 5**

Clean up spills.

Range may include but is not limited to – a minor chemical spill, bodily fluids, rubbish.

**Evidence requirements**

- 5.1 Spills are removed and surfaces cleaned using equipment according to organisational procedures.

<b>Replacement information</b>	This unit standard and unit standard 28350 replaced unit standard 1563, unit standard 1565, unit standard 1566, unit standard 1569, unit standard 7182, unit standard 17263, and unit standard 17264.
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<b>Planned review date</b>	31 December 2019
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**Status information and last date for assessment for superseded versions**

Process	Version	Date	Last Date for Assessment
Registration	1	17 July 2014	N/A

<b>Consent and Moderation Requirements (CMR) reference</b>	0004
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

**Please note**

Providers must be granted consent to assess against standards (accredited) by NZQA, before they can report credits from assessment against unit standards or deliver courses of study leading to that assessment.

Industry Training Organisations must be granted consent to assess against standards by NZQA before they can register credits from assessment against unit standards.

Providers and Industry Training Organisations, which have been granted consent and which are assessing against unit standards must engage with the moderation system that applies to those standards.

Requirements for consent to assess and an outline of the moderation system that applies to this standard are outlined in the Consent and Moderation Requirements (CMR). The CMR also includes useful information about special requirements for organisations wishing to develop education and training programmes, such as minimum qualifications for tutors and assessors, and special resource requirements.

### **Comments on this unit standard**

Please contact Careerforce [info@careerforce.org.nz](mailto:info@careerforce.org.nz) if you wish to suggest changes to the content of this unit standard.