Title	Develop and evaluate a collection plan to meet collection requirements for intelligence analysis
Level	5	Credits	5

Purpose	People credited with this unit standard are able to: – develop and evaluate a collection plan to meet collection requirements for intelligence analysis.

Classification	Compliance and Law Enforcement > Intelligence Analysis

Available grade	Achieved

Guidance Information

1   Legislation and codes relevant to this unit standard include but are not limited to:
Health and Safety at Work Act 2015;
Intelligence and Security Act 2017;
Official Information Act 1982;
Privacy Act 2020;
Public Records Act 2005;
and all subsequent amendments and replacements;
The State Services Code of Conduct, *Standards of Integrity and Conduct* (available from https://www.publicservice.govt.nz/) and/or any other agency-specific code or codes of conduct and/or ethics.

2   Definitions
Collection – the acquisition of information required for intelligence purposes from sources and agencies.
Collection plan – a defined approach that describes information needed and means of acquiring it.
Information – unprocessed, raw and/or perishable material or data, that could be collected from any source, to be analysed and refined for decision making.
Information requirements – individual pieces of information that must be collected and processed in order to answer a client's intelligence requirement.
Intelligence – functions, activities, people or organisations that are involved in the process of planning, gathering and analysing information that leads to the production of intelligence products, which are of potential value to decision makers.
Organisational requirements – instructions to staff on policies, procedures, and methodologies which are documented and are available in the workplace. They must be consistent with applicable legislation and any other applicable compliance requirements.

3   Assessment Range
All activities and evidence presented for outcomes and performance criteria in this unit standard must be in accordance with organisational requirements.

4   This unit standard relates to Unit Standard 28477, *Demonstrate knowledge of collection strategies, planning and disciplines used for intelligence analysis* and Unit Standard 28478, *Plan, execute and evaluate a complex collection task for intelligence analysis.*

Outcomes and performance criteria

Outcome 1

Develop and evaluate a collection plan to meet collection requirements for intelligence analysis.

Range   plan must address a minimum of three collection requirements.

Performance criteria

1.1   Develop a collection plan for intelligence analysis.

         Range   may include but is not limited to – information requirements, sources and agencies, tasking, specific questions, timeframes, scope, coding systems, worksheets.

1.2   Review the information collected to ensure it meets the collection requirements, identify gaps, and make necessary amendments.

1.3   Evaluate the effectiveness of the collection plan against the collection requirements for intelligence analysis.

Planned review date	31 December 2026

Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	19 March 2015	31 December 2024
Review	2	28 October 2021	31 December 2024
Revision	3	27 April 2023	N/A

Consent and Moderation Requirements (CMR) reference	0121

This CMR can be accessed at http://www.nzqa.govt.nz/framework/search/index.do.

Comments on this unit standard

Please contact Ringa Hora Services Workforce Development Council qualifications@ringahora.nz if you wish to suggest changes to the content of this unit standard.