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| <b>Title</b> | <b>Move and store equipment in a healthcare facility</b> |                |          |
| <b>Level</b> | <b>3</b>   | <b>Credits</b> | <b>7</b> |

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| <b>Purpose</b> | <p>This unit standard is for people who are working as orderlies in a healthcare facility.</p> <p>People credited with this unit standard are able to: describe techniques to mitigate risk in a range of manual handling scenarios; move equipment; store equipment; and describe the procedures for reporting faulty equipment in a healthcare facility.</p> |
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| <b>Classification</b> | Health, Disability, and Aged Support > Health and Disability Principles in Practice |
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| <b>Available grade</b> | Achieved |
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### Guidance Information

- Legislation and codes relevant to this unit standard include but are not limited to: Health and Disability Commissioner (Code of Health and Disability Services Consumers' Rights) Regulations 1996; Health and Disability Services (Safety) Act 2001; Health and Safety at Work Act 2015; Human Rights Act 1993; Privacy Act 1993.

The above legislation is available at <http://www.legislation.govt.nz/>.
- New Zealand Standards relevant to this unit standard include but are not limited to: NZS 8134.0:2008 *Health and disability services Standards – Health and disability services (general) Standard*; NZS 8134.1:2008 *Health and disability services Standards – Health and disability services (core) Standards*, available at [www.standards.co.nz](http://www.standards.co.nz).
- Definitions**

*Orderlies* – people employed in a healthcare facility who undertake a variety of assistive and support tasks that do not involve the medical treatment of clients.

*Organisational policies and procedures* – policies, procedures, and methodologies of an organisation. They include legislative and regulatory requirements which may apply across a company, a specific site, or a workplace. Requirements are documented in the company's health and safety plans, contract work programmes, quality assurance programmes, policies, and procedural documents.

#### 4 References

ACC resources relevant to this standard are available at

<https://www.acc.co.nz/resources>, filtering by category “Injury prevention” and sub-category “Safety at Work”.

WorkSafe New Zealand. (2016). *Introduction to the Health and Safety at Work Act 2015*. Wellington: Worksafe. Available from

<https://worksafe.govt.nz/dmsdocument/824-introduction-to-the-health-and-safety-at-work-act-2015-special-guide>.

More information is available at <https://www.employment.govt.nz/workplace-policies/health-and-safety-at-work>.

## Outcomes and performance criteria

### Outcome 1

Describe techniques to mitigate risk in a range of manual handling scenarios in a healthcare facility.

#### Performance criteria

- 1.1 Manual handling scenarios are described in terms of the risks and the techniques used to mitigate risks.

Range manual handling scenarios may include but are not limited to – oversize, overweight, stairs, lifts, confined space, public areas, narrow access ways; evidence is required of three scenarios not including moving people.

### Outcome 2

Move equipment in a healthcare facility.

#### Performance criteria

- 2.1 Equipment is moved using safe manual handling techniques in accordance with the references and organisational policies and procedures.

Range evidence is required of three different manual handling techniques not including moving a person.

- 2.2 Equipment transfer is completed safely within expected timeframes in accordance with organisational policies and procedures.

Range evidence is required of the transfer of three pieces of equipment.

### Outcome 3

Store equipment in a healthcare facility.

**Performance criteria**

- 3.1 Storage method suitable for the equipment being stored is selected in accordance with organisational policies and procedures.
- 3.2 Equipment is stored safely in accordance with the manufacturer's specifications (if any), and organisational policies and procedures.

**Outcome 4**

Describe the procedures for reporting faulty equipment in a healthcare facility.

**Performance criteria**

- 4.1 Procedures for reporting faulty equipment are described in terms of organisational policies and procedures.

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| <b>Planned review date</b> | 31 December 2021 |
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**Status information and last date for assessment for superseded versions**

| Process               | Version | Date            | Last Date for Assessment |
|-----------------------|---------|-----------------|--------------------------|
| Registration          | 1       | 16 April 2015   | N/A                      |
| Rollover and Revision | 2       | 24 October 2019 | N/A                      |

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| <b>Consent and Moderation Requirements (CMR) reference</b> | 0024 |
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

**Comments on this unit standard**

Please contact Careerforce [info@careerforce.org.nz](mailto:info@careerforce.org.nz) if you wish to suggest changes to the content of this unit standard.