

<b>Title</b>	<b>Apply personal plan requirements to meet the needs of a person in a health or wellbeing setting</b>		
<b>Level</b>	<b>2</b>	<b>Credits</b>	<b>5</b>

<b>Purpose</b>	<p>People credited with this unit standard are able, in a health or wellbeing setting, to:</p> <ul style="list-style-type: none"> <li>• identify the purpose and requirements of a personal plan;</li> <li>• support a person to meet the goals outlined in their personal plan; and</li> <li>• report issues that affect the delivery of the personal plan.</li> </ul>
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<b>Classification</b>	Health, Disability, and Aged Support > Community Support Services
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<b>Available grade</b>	Achieved
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### Guidance Information

- 1 Assessment conditions  
Evidence for the practical components of this unit standard must be gathered in a health or wellbeing setting.
- 2 Assessment notes  
Evidence generated for assessment against this standard must be in accordance with organisational policies and procedures. The intention of performance criterion 2.1 is to ensure that none of the provisions of the Code of Rights are contravened; not all have to be demonstrated during assessment.
- 3 *Support* should aim to maintain, improve, or restore a person's independence and/or interdependence; utilise the person's existing strengths; and – where possible – utilise the resources of the local community.
- 4 Reference  
Health and Disability Commissioner. (1996). *Code of Health and Disability Services Consumers' Rights) Regulations 1996* (the Code of Rights).  
<https://www.hdc.org.nz/your-rights/about-the-code/code-of-health-and-disability-services-consumers-rights/>
- 5 Definitions  
*Health or wellbeing setting* includes but is not limited to: the aged care, acute care, community support, disability, mental health, rehabilitation, social services and youth development sectors.  
*Organisational policies and procedures* are the policies, procedures, and methodologies used in an organisation. They include legislative and regulatory requirements which may apply across an organisation, a specific site, or a workplace.

Requirements are documented in organisational health and safety plans, contract work programmes, quality assurance programmes, policies, and procedural documents such as job descriptors and employment contracts.

*Person* is the individual accessing services. Other terms used for the person may include client, consumer, customer, patient, individual, resident, or service user.

*Personal plan* – a generic term that covers the individual or group plans (which may also be referred to by other names) that are developed for people receiving support (and may include their family/whānau as appropriate).

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## Outcomes and performance criteria

### Outcome 1

Identify the purpose and requirements of a personal plan in a health or wellbeing setting.

#### Performance criteria

- 1.1 The purpose of a personal plan is identified in terms of the organisation's service delivery model.
- 1.2 Requirements of the personal plan are identified in terms of the support worker's role and responsibilities.

### Outcome 2

Support a person to meet the goals outlined in their personal plan in a health or wellbeing setting.

#### Performance criteria

- 2.1 Support to meet the person's goals is provided in accordance with the provisions of the Code of Rights.
- 2.2 Support is provided in accordance with the personal plan.

### Outcome 3

Report issues that affect the delivery of the personal plan in a health or wellbeing setting.

#### Performance criteria

- 3.1 Issues that should be reported are identified.  
  
Range issues may include but are not limited to – a person's absence from facility or own home, change in a person's condition, feedback, goals, health and safety accidents and/or incidents. evidence is required of two issues.
- 3.2 Reports are provided to supervisor and/or other senior staff.

<b>Replacement information</b>	This unit standard replaced unit standard 23454.
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<b>Planned review date</b>	31 December 2026
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#### Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	19 March 2015	31 December 2023
Rollover and Revision	2	26 September 2019	31 December 2023
Review	3	24 March 2022	N/A

<b>Consent and Moderation Requirements (CMR) reference</b>	0024
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

#### Comments on this unit standard

Please contact Toitū te Waiora Community, Health, Education, and Social Services Workforce Development Council [qualifications@toitutewaiora.nz](mailto:qualifications@toitutewaiora.nz) if you wish to suggest changes to the content of this unit standard.