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| <b>Title</b> | <b>Work in a team to achieve designated tasks in a primary industry operation</b> |                |          |
| <b>Level</b> | <b>3</b>  | <b>Credits</b> | <b>3</b> |

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| <b>Purpose</b> | <p>This entry-level unit standard is for people who work in a primary industry operation and need to apply team skills in their job role.</p> <p>People credited with this unit standard are able to demonstrate knowledge of work procedures, and complete personal work tasks within a team situation, in a primary industry operation.</p> |
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| <b>Classification</b> | Primary Sector > Primary Sector Core Skills |
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| <b>Available grade</b> | Achieved |
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### Guidance Information

- 1 All evidence presented in this unit standard must be in accordance with:
  - Organisational requirements
  - Animal Products Act 1999
  - Food Act 2016
  - Health and Safety at Work Act 2015; and any subsequent amendments.
- 2 Definitions
 

*Organisational requirements* – instructions to staff on policies and procedures which are documented in memo, electronic or manual format and are available in the workplace.

*Team* may be a feature of work organisation or formed to address a specific function or issue.
- 3 Evidence for the practical components of this unit standard must be supplied from the workplace.

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### Outcomes and performance criteria

#### Outcome 1

Demonstrate knowledge of team work procedures in a primary industry operation.

**Performance criteria**

1.1 Identify team tasks and responsibilities.

Range evidence is required of two different team tasks and responsibilities from the candidate's work area.

1.2 Describe the importance of implementing a team approach in terms of completing specific tasks.

Range importance may include but not limited to – opportunity to learn from others, workload is spread out, better quality product, ability to problem solve;  
evidence is required of three examples.

1.3 Identify relevant legislative, organisational and other requirements for the tasks in terms of applying them to the team environment.

Range requirements may include but are not limited to – following safety policies and procedures, following hygiene requirements, completing work-related documentation, complying with quality requirements;  
evidence is required of two different examples.

**Outcome 2**

Complete personal work tasks within a team situation in a primary industry operation.

**Performance criteria**

2.1 Schedule personal workload to meet work task requirements set for the team.

2.2 Request assistance from other team members, where required, to meet work task requirements.

2.3 Use interactive communication skills to participate in team processes.

2.4 Complete set work tasks within agreed timelines.

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| <b>Replacement information</b> | This unit standard replaced unit standard 20170 and unit standard 20171. |
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| <b>Planned review date</b> | 31 December 2023 |
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#### Last date for assessment for superseded versions

| Process      | Version | Date              | Last Date for Assessment |
|--------------|---------|-------------------|--------------------------|
| Registration | 1       | 18 June 2015      | 31 December 2021         |
| Review       | 2       | 27 September 2018 | N/A                      |

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| <b>Consent and Moderation Requirements (CMR) reference</b> | 0022 |
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

#### Comments on this unit standard

Please contact the Primary Industry Training Organisation [standards@primaryito.ac.nz](mailto:standards@primaryito.ac.nz) if you wish to suggest changes to the content of this unit standard.