

Title	Work in a team to achieve designated tasks in a primary industry operation		
Level	3	Credits	3

Purpose	<p>This entry-level unit standard is for people who work in a primary industry operation and need to apply team skills in their job role.</p> <p>People credited with this unit standard are able to demonstrate knowledge of team work procedures, and complete personal work tasks within a team situation, in a primary industry operation.</p>
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Classification	Primary Sector > Primary Sector Core Skills
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Available grade	Achieved
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Guidance Information

- 1 All evidence presented in this unit standard must be in accordance with:
 - Organisational requirements;
 - Health and Safety at Work Act 2015; and any subsequent amendments.
- 2 Definitions

Organisational requirements – instructions to staff on policies and procedures which are documented in memo, electronic or manual format and are available in the workplace.

Team may be a feature of work organisation or formed to address a specific function or issue.
- 3 Evidence for the practical components of this unit standard must be supplied from the workplace.

Outcomes and performance criteria

Outcome 1

Demonstrate knowledge of team work procedures in a primary industry operation.

Performance criteria

- 1.1 Identify team tasks and responsibilities.

Range evidence is required of two different team tasks and responsibilities from the candidate’s work area.
- 1.2 Describe the importance of implementing a team approach in terms of completing specific tasks.

Range importance may include but not limited to – opportunity to learn from others, workload is spread out, better quality product, ability to problem solve;
evidence is required of three examples.
- 1.3 Identify relevant legislative, organisational and other requirements for the tasks in terms of applying them to the team environment.

Range requirements may include but are not limited to – following safety policies and procedures, following hygiene requirements, completing work-related documentation, complying with quality requirements;
evidence is required of two different examples.

Outcome 2

Complete personal work tasks within a team situation in a primary industry operation.

Performance criteria

- 2.1 Schedule personal workload to meet work task requirements set for the team.
- 2.2 Request assistance from other team members, where required, to meet work task requirements.
- 2.3 Use interactive communication skills to participate in team processes.
- 2.4 Complete set work tasks within agreed timelines.

Replacement information	This unit standard replaced unit standard 20170 and unit standard 20171.
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Planned review date	31 December 2023
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Last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	18 June 2015	31 December 2021
Review	2	27 September 2018	N/A
Revision	3	29 September 2022	N/A

Consent and Moderation Requirements (CMR) reference

0022

This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact Muka Tangata - People, Food and Fibre Workforce Development Council qualifications@mukatangata.nz if you wish to suggest changes to the content of this unit standard.