

Title	Demonstrate safe and professional practice in the salon environment		
Level	3	Credits	3

Purpose	<p>This unit standard is for people working and intending to work in positions involving customer contact in a salon environment.</p> <p>People credited with this unit standard can:</p> <ul style="list-style-type: none"> • demonstrate knowledge of personal care and safety in a salon, and • maintain safe and professional practice in a salon environment.
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Classification	Beauty Services > Salon Skills
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Available grade	Achieved
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Guidance Information

1 Definitions

Co-workers may include but are not limited to salon assistants, apprentices, senior operators, receptionists, supervisors, salon trainers, and managers.

Procedures of the salon environment refer to the documented and/or accepted work practices within that salon environment. They may include instructions from senior co-workers.

Salon refers to a hairdressing salon, barbershop, or beauty salon where the salon is registered under the Health (Registration of Premises) Regulations 1966 and has paying clients.

Salon environment may be a workplace and/or training salon.

Salon requirements refer to industry and legislative requirements relevant to the type of salon, for example those contained in:

- Sections 6 and 7 of the Health (Hairdressers) Regulations 1980;
- The New Zealand Association of Registered Beauty Professionals, *Code of Ethics for Members of The New Zealand Association of Registered Beauty Professionals Inc.* (Auckland, NZ), and The New Zealand Association of Registered Beauty Professionals, *Health and Hygiene Guidelines for Beauty Professionals and Training Establishments* (Auckland, NZ), both available from <http://www.beautynz.org.nz>;
- AS/NZS 4804:2001 *Occupational Health and Safety Management Systems - General guidelines on principles, systems and supporting techniques*;
- Safety Data Sheets (SDS);

- Building Act 2004, Privacy Act 2020, Consumer Guarantees Act 1993, Fair Trading Act 1986, Health and Safety at Work Act 2015, Hazardous Substances and New Organisms Act 1996, Human Rights Act 1993, and Smoke-free Environments Act 1990; enterprise fire and emergency policies and procedures; and Health (Registration of Premises) Regulations 1966, and Fire and Emergency New Zealand (Fire Safety, Evacuation Procedures, and Evacuation Schemes) Regulations 2018.

Senior co-workers may include but are not limited to senior operators, supervisors, salon trainers, and managers.

- 2 Salon requirements must be adhered to for all aspects of this unit standard.
- 3 Assessment against outcome 2 of this unit standard will include evidence collected over a period of five consecutive scheduled working days. The five consecutive scheduled working days should allow for, but not include, valid absences.

Outcomes and performance criteria

Outcome 1

Demonstrate knowledge of personal care and safety in a salon.

Range self, co-workers, clients.

Performance criteria

- 1.1 Describe personal care in accordance with the procedures of the salon environment.

Range cause and treatment of common ergonomic problems, management of physical and mental health.

- 1.2 Describe personal safety in accordance with the procedures of the salon environment.

Range may include but is not limited to – protection (footwear, protective coverings); hazards (chemicals and products handling and storage), Material Safety Data Sheets (MSDS), fire and emergency procedures; environment (ventilation, cleaning, electrical equipment).

- 1.3 Explain the process for health and safety reporting in accordance with the procedures of the salon environment.

Range includes but is not limited to – risks, hazards, incidents, accidents; evidence is required of four examples.

Outcome 2

Maintain safe and professional practice in a salon environment.

Performance criteria

2.1 Identify elements that project a positive and professional image in accordance with the procedures of the salon environment.

Range includes but is not limited to – facial expression, body language, verbal expression, personal appearance, confidence, attitude.

2.2 Maintain professional image in accordance with the procedures of the salon environment.

Range personal hygiene, personal appearance, body language, verbal expression.

2.3 Maintain professional practices in accordance with the procedures of the salon environment.

Range may include but is not limited to – positive attitude, ensuring a safe environment for people of all cultures.

2.4 Maintain safe practices in accordance with the procedures of the salon environment.

Range self, co-workers, clients.

Replacement information	This unit standard, unit standard 28843, and unit standard 28844, replaced unit standard 20929.
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Planned review date	31 December 2025
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	19 March 2015	31 December 2022
Revision	2	24 October 2019	N/A
Rollover and Revision	3	29 June 2023	N/A

Consent and Moderation Requirements (CMR) reference	0099
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact Toi Mai Workforce Development Council qualifications@toimai.nz if you wish to suggest changes to the content of this unit standard.