

Title	Demonstrate safe and professional practice in the salon environment		
Level	3	Credits	3

Purpose	<p>This unit standard is for people working and intending to work in positions involving customer contact in a salon environment.</p> <p>People credited with this unit standard are able to: demonstrate knowledge of personal care and safety in a salon; and maintain safe and professional practice in a salon environment.</p>
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Classification	Beauty Services > Salon Skills
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Available grade	Achieved
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Guidance Information

1 Definitions

Co-workers may include but are not limited to salon assistants, apprentices, senior operators, receptionists, supervisors, salon trainers, and managers.

Procedures of the salon environment refer to the documented and/or accepted work practices within that salon environment. They may include instructions from senior co-workers.

Salon refers to a hairdressing salon, barbershop, or beauty salon where the salon is registered under the Health (Registration of Premises) Regulations 1966 and has paying clients.

Salon environment may be a workplace and/or training salon.

Salon requirements refer to industry and legislative requirements relevant to the type of salon, for example those contained in:

Sections 6 and 7 of the Health (Hairdressers) Regulations 1980;

The New Zealand Association of Registered Beauty Therapists, *Code of Ethics for Members of The New Zealand Association of Registered Beauty Therapists Inc.*

(Auckland, NZ), and The New Zealand Association of Registered Beauty Therapists, *Health and Hygiene Guidelines* (Auckland, NZ), both available from

<http://www.beautynz.org.nz>;

Australian/New Zealand Standard AS/NZS ISO 31000:20018 *Risk management – Guidelines*;

AS/NZS 4804:2001 *Occupational Health and Safety Management Systems - General guidelines on principles, systems and supporting techniques*;

Material Safety Data Sheets (MSDSs);

Building Act 2004, Privacy Act 1993, Consumer Guarantees Act 1993; Fair Trading Act 1986, Health and Safety at Work Act 2015, Hazardous Substances and New Organisms Act 1996, Human Rights Act 1993, and Smoke-free Environments Act 1990; enterprise fire and emergency policies and procedures; and Health

(Registration of Premises) Regulations 1966, and Fire and Emergency New Zealand (Fire Safety, Evacuation Procedures, and Evacuation Schemes) Regulations 2018.

Senior co-workers may include but are not limited to senior operators, supervisors, salon trainers, and managers.

- 2 Salon requirements must be adhered to for all aspects of this unit standard.
- 3 Assessment against outcome 2 of this unit standard will include evidence collected over a period of five consecutive scheduled working days. The five consecutive scheduled working days should allow for, but not include, valid absences.

Outcomes and performance criteria

Outcome 1

Demonstrate knowledge of personal care and safety in a salon.

Range self, co-workers, clients.

Performance criteria

- 1.1 Describe personal care in accordance with the procedures of the salon environment.

Range cause and treatment of common ergonomic problems, management of physical and emotional problems.

- 1.2 Describe personal safety in accordance with the procedures of the salon environment.

Range may include but is not limited to:
protection – footwear, protective coverings;
hazards – chemicals and products handling and storage, Material Safety Data Sheets (MSDS), fire and emergency procedures;
environment – ventilation, cleaning, electrical equipment.

- 1.3 Explain the process for health and safety reporting in accordance with the procedures of the salon environment.

Range includes but is not limited to – risks, hazards, incidents, accidents; evidence is required of four examples.

Outcome 2

Maintain safe and professional practice in a salon environment.

Range five consecutive days.

Performance criteria

- 2.1 Identify elements that project a positive and professional image in accordance with the procedures of the salon environment.
- Range includes but is not limited to – facial expression, body language, verbal expression, personal appearance, confidence, attitude.
- 2.2 Maintain professional image in accordance with the procedures of the salon environment.
- Range personal hygiene, personal appearance, body language, verbal expression.
- 2.3 Maintain professional practices in accordance with the procedures of the salon environment.
- Range may include but is not limited to – positive attitude, ensuring a safe environment for people of all cultures.
- 2.4 Maintain safe practices in accordance with the procedures of the salon environment.
- Range self, co-workers, clients.

Replacement information	This unit standard, unit standard 28843, and unit standard 28844, replaced unit standard 20929.
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Planned review date	31 December 2021
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	19 March 2015	31 December 2022
Revision	2	24 October 2019	N/A

Consent and Moderation Requirements (CMR) reference	0020
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact NZ Hair and Beauty Industry Training Organisation Inc support@hito.org.nz if you wish to suggest changes to the content of this unit standard.