

<b>Title</b>	<b>Demonstrate knowledge of tools, equipment and safe operating procedures used in make-up and skin care services</b>		
<b>Level</b>	<b>3</b>	<b>Credits</b>	<b>4</b>

<b>Purpose</b>	<p>This unit standard is for entry level learners in the make-up and skin care industry.</p> <p>People credited with this unit standard are able to demonstrate knowledge of: tools and equipment used in make-up and skin care services; the maintenance of make-up and skin care service tools; and safe operating procedures used in make-up and skin care services.</p>
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<b>Classification</b>	Beauty Services > Beauty Therapy
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<b>Available grade</b>	Achieved
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### Explanatory notes

- 1 Definition  
*Workplace requirements*, for the purposes of this unit standard, refer to any policies, procedures, and requirements of the company and/or workplace involved, and any ethical codes of relevant professional management, which collectively provide a standard that applies to all competent performances in this unit standard. It is assumed that such requirements exist in all companies and/or workplaces.
  
- 2 All performances in this unit standard must comply with the requirements of: Consumer Guarantees Act 1993, Fair Trading Act 1986, Health and Safety in Employment Act 1992, Privacy Act 1993, Health Act 1956, and their subsequent amendments; The New Zealand Association of Registered Beauty Therapists (9<sup>th</sup> ed, April 2009). *Code of Practice for Beauty Therapy Clinics, Spas and Training Establishments* (Auckland, NZ), and The New Zealand Association of Registered Beauty Therapists (April 2009). *Code of Ethics for Members of The New Zealand Association of Registered Beauty Therapists Inc.* (Auckland, NZ), both available from <http://www.beautynz.org.nz>.

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### Outcome and evidence requirements

#### Outcome 1

Demonstrate knowledge of the tools and equipment used in make-up and skin care services.

Range product tester stands, make-up brushes, tweezers, mirrors, cotton wool, cotton buds, cleansing and makeup sponges, cape, headband, makeup charts.

**Evidence requirement**

- 1.1 Tools and equipment are identified and described in terms of use during make-up and skin care services.
- 1.2 Procedures for safe use, maintenance and storage of tools and equipment are described and demonstrated in accordance with the Health and Safety in Employment Act 1992, manufacturer's instructions and workplace requirements.

**Outcome 2**

Demonstrate knowledge of the maintenance of make-up and skin care service tools.

**Evidence requirement**

- 2.1 Service tools maintenance is described to promote longevity and optimum performance.
- Range may include but is not limited to – make-up brushes, cleansing and makeup sponges, head bands.

**Outcome 3**

Demonstrate knowledge of safe operating procedures used in make-up and skin care services.

**Evidence requirement**

- 3.1 Reasons for, and methods of controlling site sanitation are explained in terms of workplace requirements.
- Range professional hygiene, cross infection, cuts and abrasions, laundry, sterilisation, sanitation.
- 3.2 Reasons for, and methods of maintaining a well laid-out and tidy site are explained in terms of workplace requirements.
- 3.3 Describe a suitable make-up and skin care work station layout in preparation for its use in accordance with workplace requirements.
- 3.4 Ergonomic principles are described for make-up and skin care services in accordance with legislation and workplace requirements.
- Range client – posture;  
operator – posture.

3.5 Reasons for and methods of referral of make-up and skin care services to other industry professionals and/or health professionals are explained in terms of workplace requirements.

Range reasons may include but are not limited to – indication of services required, contra-indication to services;  
methods may include but are not limited to – letter, phone call, verbal referral.

<b>Planned review date</b>	31 December 2020
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#### Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	21 May 2015	N/A
Revision	2	10 December 2015	N/A

<b>Consent and Moderation Requirements (CMR) reference</b>	0035
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

#### Please note

Providers must be granted consent to assess against standards (accredited) by NZQA, before they can report credits from assessment against unit standards or deliver courses of study leading to that assessment.

Industry Training Organisations must be granted consent to assess against standards by NZQA before they can register credits from assessment against unit standards.

Providers and Industry Training Organisations, which have been granted consent and which are assessing against unit standards must engage with the moderation system that applies to those standards.

Requirements for consent to assess and an outline of the moderation system that applies to this standard are outlined in the Consent and Moderation Requirements (CMR). The CMR also includes useful information about special requirements for organisations wishing to develop education and training programmes, such as minimum qualifications for tutors and assessors, and special resource requirements.

#### Comments on this unit standard

Please contact the NZ Hair and Beauty Industry Training Organisation Inc [enquiries@hito.org.nz](mailto:enquiries@hito.org.nz) if you wish to suggest changes to the content of this unit standard.