

Title	Manage the load of items for screening by X-ray screening equipment at an airport		
Level	4	Credits	2

Purpose	People credited with this unit standard are able to: manage the load of items for screening by X-ray screening equipment at an airport; control the loading of items onto X-ray equipment conveyor belt; provide assistance to persons with special needs; and process a diplomatic bag and courier.
----------------	--

Classification	Aviation > Airport Operations
-----------------------	-------------------------------

Available grade	Achieved
------------------------	----------

Guidance Information

- 1 Definition
The term *airport* refers to aerodrome as per Civil Aviation Rules.
- 2 Reference to *enterprise procedures* means that all activities must comply with the requirements contained in the current airport exposition, current airport company manuals and procedures, where applicable, and any relevant legislative and/or regulatory requirements, which may include but are not limited to: Civil Aviation Act 1990, relevant Civil Aviation Rules, Aviation Crimes Act 1972, Aviation Security Service Policies and Procedures, New Zealand Defence Force (NZDF) Policy.

Outcomes and performance criteria

Outcome 1

Manage the load of items for screening by X-ray screening equipment at an airport.

Performance criteria

- 1.1 The load of items is monitored, and appropriate action is taken to maintain a steady flow through the X-ray screening equipment in accordance with enterprise procedures.

Range items may include but are not limited to – bags, cabin baggage, strollers, wheelchairs, walking frames and sticks, goods, hold baggage, packages, personal effects, work equipment, tools of trade, display/promotional items.

- 1.2 Customer service standards and procedures are applied when controlling the flow of items through the X-ray screening equipment in accordance with enterprise procedures.
- 1.3 Issues interfering with the flow of items through the X-ray screening equipment are identified and appropriate action is taken to resolve issues concerned in accordance with enterprise procedures.

Outcome 2

Control the loading of items onto X-ray equipment conveyor belt.

Performance criteria

- 2.1 Loading of items onto the X-ray belt is controlled in accordance with enterprise procedures.
- 2.2 Appropriate advice is provided regarding items likely to be identified by screening equipment in accordance with enterprise procedures.
- 2.3 Appropriate assistance is provided to help persons place their carry-on bags and personal effects on the X-ray belt in accordance with enterprise procedures.
- 2.4 The physical position of items is controlled in accordance with enterprise procedures.

Outcome 3

Provide assistance to persons with special needs.

Performance criteria

- 3.1 Persons with special needs are identified and assisted in accordance with enterprise procedures.

Range may include but is not limited to – person in a wheelchair who may or may not be able to stand unassisted; person not in a wheelchair but who requires a walking aid; person who is hearing impaired; person who is vision impaired; person who requires the assistance of a carer; person who is accompanied by an assistance or companion animal (e.g. a guide dog); person who has medical needs such as requiring oxygen equipment.

- 3.2 Persons with special requirements are appropriately assisted to enter the screening point in accordance with enterprise procedures.

Outcome 4

Process a diplomatic bag and courier.

Performance criteria

- 4.1 Items with diplomatic status are identified and verified in accordance with enterprise procedures.
- 4.2 Items with diplomatic status are processed in accordance with enterprise procedures.
- 4.3 Diplomatic courier is processed in accordance with enterprise procedures.

Replacement information	This unit standard was replaced by skill standard 40946.
--------------------------------	--

This unit standard is expiring. Assessment against the standard must take place by the last date for assessment set out below.

Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	16 July 2015	31 December 2023
Review	2	29 July 2021	31 December 2027
Review	3	27 November 2025	31 December 2027

Consent and Moderation Requirements (CMR) reference	0028
--	------

This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.