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| Title | Manage personal safety and the safety of staff and visitors in a prison environment | | |
| Level | 3 | Credits | 6 |

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| Purpose | <p>This unit standard is for people working in a prison environment and covers the management of personal safety and the safety of visitors and staff.</p> <p>People credited with this unit standard are able to:</p> <ul style="list-style-type: none"> – manage safety and security in a prison environment; – maintain personal safety in a prison environment; – monitor and control visitors in a prison environment; and – identify and act to manage unsafe situations for self and other staff in a prison environment. |
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| Classification | Offender Management > Prison Safety and Security |
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| Available grade | Achieved |
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Guidance Information

- 1 Legislation and standards relevant to this unit standard include but are not limited to:
 - Corrections Act 2004;
 - Corrections Regulations 2005;
 - Health and Safety at Work Act 2015;
 - Operational manual and code of conduct relating to the prison;
 - and any subsequent amendments or replacements.
- 2 Definitions

Organisational policies and procedures refer to the formal policies and procedures for a specific prison site and its activities, and which are consistent with its lead organisation.

Situational awareness is understanding and awareness of the environment. This includes awareness of risks and taking measures to maintain personal safety and the safety of others.
- 3 Range

For the Outcomes of this unit standard, evidence is required of the following:

 - understanding and recall of applicable legislation;
 - use of technology applicable to the prison site;
 - applicable reporting and recording.

Outcomes and performance criteria

Outcome 1

Manage safety and security in a prison environment.

Performance criteria

- 1.1 Conduct safety and risk checks, identify breaches and potential breaches, and report breaches, in accordance with organisational policies and procedures.
- Range may include but is not limited to – prisoner at risk assessment, security checks internal and external, musters, health and safety checks.
- 1.2 Implement remedial action to treat risks in accordance with organisational policies and procedures.
- 1.3 Describe, and explain the importance of, safety and security core competencies for Corrections Officers in accordance with organisational policies and procedures.
- Range first aid, fire control; and those which apply for the site which may include but are not limited to – control and restraint, hostage response, tactical communications, suicide awareness.

Outcome 2

Maintain personal safety in a prison environment.

Performance criteria

- 2.1 Explain the risks to personal safety in terms of the level of danger and methods of treating risks.
- 2.2 Apply safety procedures for personal safety in accordance with organisational policies and procedures.
- Range includes but is not limited to – the correct use of personal protective equipment (PPE), training, situational awareness, core competence.
- 2.3 Demonstrate knowledge of situational awareness while undertaking isolated tasks in a prison environment in accordance with organisational policies and procedures.

Outcome 3

Monitor and control visitors in a prison environment.

Performance criteria

- 3.1 Explain the process of briefing prison visitors to ensure they are aware of emergency, safety, and security requirements and procedures, in accordance with organisational policies and procedures.
- 3.2 Ensure visitor access is restricted to defined and authorised areas in accordance with organisational policies and procedures.
- 3.3 Observe visitors and record visitor movements and contacts in accordance with organisational policies and procedures.

Range may include but is not limited to – prison visits, contractors, external staff.

Outcome 4

Identify and act to manage unsafe situations for self and other staff in a prison environment.

Performance criteria

- 4.1 Identify unsafe situations that impact on self and other staff and implement actions to maintain safety in accordance with organisational policies and procedures.

Range actions may include but are not limited to – situational awareness, communication with colleagues, correct use of PPE, end shift debriefing and handover, teamwork.

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| Replacement information | This unit standard replaced unit standard 14618, unit standard 14620, unit standard 14622, and unit standard 14624. |
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This unit standard is expiring. Assessment against the standard must take place by the last date for assessment set out below.

Status information and last date for assessment for superseded versions

| Process | Version | Date | Last Date for Assessment |
|--------------|---------|-------------------|--------------------------|
| Registration | 1 | 15 September 2016 | 31 December 2024 |
| Revision | 2 | 25 July 2019 | 31 December 2024 |
| Review | 3 | 29 July 2021 | 31 December 2024 |
| Rollover | 4 | 28 April 2022 | 31 December 2024 |

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| Consent and Moderation Requirements (CMR) reference | 0121 |
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

This unit standard is expiring