

<b>Title</b>	<b>Demonstrate knowledge of victim and witness liaison for regulatory investigations</b>		
<b>Level</b>	<b>6</b>	<b>Credits</b>	<b>5</b>

<b>Purpose</b>	<p>This unit standard is for people currently employed as regulatory investigators.</p> <p>People credited with this unit standard are able to:</p> <ul style="list-style-type: none"> <li>– demonstrate knowledge of the Victims' Rights Act 2002 in a regulatory investigations context;</li> <li>– describe the potential impacts of offending on victims, and investigator attitudes and behaviour in relation to this; and</li> <li>– explain activities and considerations relating to interacting with victims and witnesses as an investigator in a regulatory investigations context.</li> </ul>
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<b>Classification</b>	Public Sector Compliance > Public Sector Compliance Investigations
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<b>Available grade</b>	Achieved
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## Guidance Information

### 1 Definition

*Organisational requirements* refer to instructions to staff on policies, procedures, and methodologies which are documented and are available in the workplace. This includes an organisation's obligations under Te Tiriti o Waitangi/The Treaty of Waitangi.

### 2 The Regulatory sector has a number of terms with specific usage. For current definitions visit [Programme Guidance-Skills](#).

### 3 References include but are not limited to:

Criminal Disclosure Act 2008;

Criminal Procedure Act 2011;

Evidence Act 2006;

Judicature Act 1908;

Summary Proceedings Act 1957;

Te Tiriti o Waitangi/The Treaty of Waitangi;

Victims' Rights Act 2002;

Specific legislation mandating the powers and duties of a specific organisation with respect to its regulatory role and/or any other legislation applicable to a particular regulatory situation (e.g. Fisheries Act 1996, Resource Management Act 1991); and any subsequent amendments and replacements.

#### 4 Range

Demonstration of knowledge and skills must be consistent with any applicable code or codes of conduct such as the New Zealand State Services Code of Conduct, *Standards of Integrity and Conduct* (available from <http://www.publicservice.govt.nz>) and/or any other agency specific code or codes of conduct and/or ethics.

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## Outcomes and performance criteria

### Outcome 1

Demonstrate knowledge of the Victims' Rights Act 2002 in a regulatory investigations context.

#### Performance criteria

- 1.1 Define 'victim' and 'immediate family' in accordance with the Victims' Rights Act 2002.
- 1.2 Explain obligations towards victims in a regulatory investigations context in accordance with the Victims' Rights Act 2002.

Range includes but is not limited to – principles guiding treatment of victims, information to be given to victims, privacy of victims, victim impact statements, disclosure, recording contact with victims.

### Outcome 2

Describe the potential impacts of offending on victims, and investigator attitudes and behaviour in relation to this.

#### Performance criteria

- 2.1 Describe impacts in terms of short-term and long-term physical and emotional effects.
- 2.2 Describe investigator attitudes and behaviour in relation to the potential impacts of offending on victims, consistent with respecting victims' emotional and physical states.

### Outcome 3

Explain activities and considerations relating to interacting with victims and witnesses as an investigator in a regulatory investigations context.

**Performance criteria**

3.1 Explain activities and considerations relating to interacting with victims in accordance with organisational requirements and the Victims' Rights Act 2002.

Range includes but is not limited to – acting in a timely and sensitive manner, recording interaction with victims, producing victim impact statements, liaison during prosecution, advising of prosecution outcomes in accordance with legal and organisational requirements.

3.2 Explain activities and considerations relating to interacting with witnesses in accordance with organisational requirements.

Range includes but is not limited to – liaison during prosecution, advising of prosecution outcomes in accordance with legal and organisational requirements; may include but is not limited to – briefing on progress of case, familiarisation with court procedures, ensuring appearance at court, safety, privacy, witness fees.

<b>Replacement information</b>	This unit standard replaced unit standard 26931.
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<b>Planned review date</b>	31 December 2026
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**Status information and last date for assessment for superseded versions**

Process	Version	Date	Last Date for Assessment
Registration	1	18 February 2016	31 December 2023
Review	2	28 October 2021	N/A

<b>Consent and Moderation Requirements (CMR) reference</b>	0121
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

**Comments on this unit standard**

Please contact The Skills Organisation [reviewcomments@skills.org.nz](mailto:reviewcomments@skills.org.nz) if you wish to suggest changes to the content of this unit standard.