

Title	Apply basic skills and practices in a work place context (Supported Learning)		
Level	1	Credits	8

Purpose	<p>This unit standard is intended for learners who require some form of support with their learning either through additional resources, specialised equipment or adapted teaching programmes. They are people with learning disabilities and include those with intellectual disability.</p> <p>People credited with this unit standard are able to apply basic skills and practices in a work place context (Supported Learning).</p>
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Classification	Supported Learning > Supported Learning - Personal, Community and Work Skills
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Available grade	Achieved
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Guidance Information

- 1 This unit standard may contribute to the New Zealand Certificate in Skills for Living for Supported Learners (Level 1) with an optional strand in Skills for Working [Ref: 2853].
- 2 This unit standard will be carried out in situations that are limited in range, repetitive and familiar, and employed within closely defined contexts.
- 3 The assessor must be satisfied that the candidate can demonstrate competence against the unit standard, with minimal support towards increased independence.
- 4 The candidate may require a longer period of learning than the 80 learning hours of teaching and learning, as determined by the 8 credits assigned to this unit standard.
- 5 This unit standard may be assessed in conjunction with other Supported Learning unit standards to allow for integrated assessment. The assessment should be integrated into a meaningful social, cultural, family/whānau, community and/or work context.
- 6 Assessments involve using a variety of methods that gives the learner the opportunity to show competence. It is recommended that the collection of evidence is naturally occurring, in real life contexts, and collected over an extended timeframe. It may be oral or written, or practical evidence.

- 7 The assessor must be satisfied that the naturally occurring evidence can be attributed to the candidate. A verifier's checklist is acceptable if accompanied by evidence that includes examples from the candidate's performance.
- 8 Assessments may involve the use of digital technology – internet, laptop/iPad/tablet/cell phone, and augmentative communication, where appropriate for the learner and context.
- 9 For the purposes of performance criterion 1.1 evidence of satisfactory completion of work tasks is verified by the workplace supervisor. This may include a work log, workplace feedback, and/or attestation by the employer.
- 10 For the purposes of performance criterion 1.2 evidence of satisfactory compliance with health and safety practices of the workplace is verified by the workplace supervisor. This may include a work log, workplace feedback, and/or attestation by the employer.
- 11 References
 Work and Your Rights in NZ – People First, www.peoplefirst.org.nz/
 The Health and Safety at Work Act 2015.
 Employment Relations Act 2000.

Outcomes and performance criteria

Outcome 1

Apply basic skills and practices in a work place context (Supported Learning).

Range work place context may include but is not limited to – voluntary, community, paid employment.

Performance criteria

1.1 Basic skills and practices are applied in accordance with the instructions received.

Range skills and practices must include completing tasks allocated; and may include but are not limited to – timeliness, asking for help; evidence of five different applications required, which includes at least one skill and one practice.

1.2 Health and safety practices are applied in accordance with workplace requirements and the Health and Safety at Work Act 2015.

Replacement information	This unit standard replaced unit standards 11871, and 11918.
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Planned review date	31 December 2021
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	19 November 2015	N/A
Rollover and Revision	2	26 November 2020	N/A

Consent and Moderation Requirements (CMR) reference	0113
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact NZQA National Qualifications Services nqs@nzqa.govt.nz if you wish to suggest changes to the content of this unit standard.