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| <b>Title</b> | <b>Work independently as a cleaner</b> |                |           |
| <b>Level</b> | <b>3</b>                               | <b>Credits</b> | <b>16</b> |

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| <b>Purpose</b> | People credited with this unit standard are able to work independently as a cleaner. |
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| <b>Classification</b> | Cleaning and Caretaking > Cleaning Skills |
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| <b>Available grade</b> | Achieved |
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### Guidance Information

#### 1 Assessment conditions

All tasks must be carried out in accordance with own role and responsibilities, organisational policies and procedures, and industry best practice.

Practical outcomes may be demonstrated in any work environment, and evidence may be obtained from tasks carried out at more than one site.

#### 2 Recommended skills and knowledge prior to attempting this unit standard: Unit 28350, *Demonstrate knowledge of cleaning equipment and basic cleaning principles*; Unit 28351, *Identify, describe, and apply common cleaning products to different surfaces*; and Unit 28352, *Carry out core cleaning tasks*; or demonstrate equivalent skills and knowledge.

#### 3 Definitions

*Cleaning equipment* may include floor cleaning equipment, bucket and mop, microfibre mop, brush and shovel, toilet brush, colour-coded cloth, disposable cloth, microfibre duster, spray bottle, vacuum cleaner (including parts), and caddies and/or single station units.

*Cleaning products* include substances used to remove foreign material (e.g. dirt, grease, oil, fat, dust), and organic material (e.g. blood, bacteria, fungi, viruses).

*Client* refers to the person or organisation who employ the candidate as a cleaner. It can also include individuals who interact with the cleaner as part of their duties (e.g. customers in a shop, residential care and hospital visitors, office staff).

*Industry best practice* refers to guidelines, standards, and practices that represent the most efficient or sensible course of action in a given situation. Best practice can follow legal and regulatory requirements, industry standards, and may form part of the scope of organisational policies and procedures.

*Organisational policies and procedures* are the policies, procedures, and methodologies used in an organisation. They include legislative and regulatory requirements which may apply across an organisation, a specific site, or a workplace. Requirements are documented in organisational health and safety plans, contract work programmes, quality assurance programmes, policies, and procedural documents such as job descriptors and employment contracts.

*Self-audit* is a check of work against client requirements and organisational policies and procedures. It may result in organisational standards being met or deficiencies being identified.

*Waste* can include co-mingled general waste; recyclables; sensitive waste such as personal or organisational documents; hazardous waste such as sharps, biohazards, infectious waste, and waste contaminated with chemicals, poisons, germs, or infected human products.

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## Outcomes and performance criteria

### Outcome 1

Work independently as a cleaner.

#### Performance criteria

- 1.1 Site requirements are identified, and tasks are completed that meet both organisational policies and procedures and client requirements.
- 1.2 Cleaning and maintenance schedules are followed.
- 1.3 Cleaning products and equipment are selected for site cleaning requirements.
- 1.4 Cleaning is undertaken with minimum disruption to people using the building.
- 1.5 Client privacy and confidentiality is maintained.
- 1.6 Waste is secured and disposed of.
- 1.7 Equipment in a cleaning storage cupboard is maintained.
- 1.8 Building security is maintained.
- 1.9 Own work is self-audited against organisational policies and procedures.
- 1.10 Time management skills are applied so that work is completed in the allocated timeframes.
- 1.11 Strategies to enhance productivity are suggested to the client.
- 1.12 Verbal and written communications with the client and team members are timely and conducted in a professional manner.

Range        must include – reporting;  
                 may include but is not limited to – notification of hazards,  
                 instructions, communication barriers, maintenance issues,  
                 feedback, recommendations.

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| <b>Replacement information</b> | This unit standard replaced unit standards 1579 and 1593. |
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| <b>Planned review date</b> | 31 December 2026 |
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**Status information and last date for assessment for superseded versions**

| Process      | Version | Date            | Last Date for Assessment |
|--------------|---------|-----------------|--------------------------|
| Registration | 1       | 21 April 2016   | 31 December 2023         |
| Review       | 2       | 28 October 2021 | N/A                      |

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| <b>Consent and Moderation Requirements (CMR) reference</b> | 0024 |
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

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**Comments on this unit standard**

Please contact Careerforce [info@careerforce.org.nz](mailto:info@careerforce.org.nz) if you wish to suggest changes to the content of this unit standard.