

Title	Demonstrate operational knowledge of New Zealand's Coordinated Incident Management System functions and structure		
Level	4	Credits	2

Purpose	This unit standard is for people whose role requires operational knowledge of New Zealand's Coordinated Incident Management System (CIMS) framework. People credited with this unit standard are able to: - demonstrate operational knowledge of CIMS structure, CIMS functions and their interrelatedness; - demonstrate operational knowledge of the Incident Management Team; - describe function manager roles; and - describe the importance of planning transition to recovery phase during a response.
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Classification	Community and Workplace Fire and Emergency Management > Workplace Emergency Risk Management
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Available grade	Achieved
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Guidance Information

- 1 Recommended skills and knowledge for entry: Unit 32158, *Demonstrate basic knowledge of New Zealand's Coordinated Incident Management System*.
- 2 The primary reference for this unit standard is the most current edition of the New Zealand Coordinated Incident Management System (CIMS), available at <https://www.civildefence.govt.nz>.
- 3 CIMS Terminology is used throughout this unit standard. Definitions of key terms are found in the Glossary section of the primary reference.
- 4 All evidence provided must be in accordance and comply with CIMS principles and guidelines.

Outcomes and performance criteria

Outcome 1

Demonstrate operational knowledge of the CIMS structure, CIMS functions and their interrelatedness.

Performance criteria

- 1.1 Describe the relationships between the five different response levels.
- 1.2 Describe the functions of CIMS and their interrelatedness.
- Range at least three functions.
- 1.3 Identify triggers for establishing a higher level of coordination in a response.
- Range at least three triggers.
- 1.4 Explain 'networked hierarchy' and how this concept supports response.
- 1.5 Compare how the focus and requirements of the response may vary between different response levels.
- Range at least three comparisons.

Outcome 2

Demonstrate operational knowledge of the Incident Management Team.

Performance criteria

- 2.1 Describe the role and responsibilities of the Incident Management Team.
- Range evidence of three responsibilities is required.
- 2.2 Describe the role and identify core responsibilities of the Controller.
- Range evidence of three responsibilities is required.
- 2.3 Explain the relationship between Lead, Incident, Local, Regional, and Organisation Controllers.
- 2.4 Describe the role of governance in a response, and the relationship between governance and the Controller.
- 2.5 Describe the membership of the Incident Management Team and how the membership might change as the response escalates and deescalates.
- 2.6 Explain why a Response Manager may be appointed.

Outcome 3

Describe function manager roles.

Performance criteria

3.1 Describe responsibilities across function manager roles.

Range evidence of three responsibilities is required.

Outcome 4

Describe the importance of planning transition to recovery phase during a response.

Performance criteria

4.1 Describe why the transition to recovery should be planned during a response.

Replacement information	This unit standard was replaced by skill standard 40718. This unit standard and unit standard 29554 replaced unit standard 22445.
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This unit standard is expiring. Assessment against the standard must take place by the last date for assessment set out below.

Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	21 July 2016	31 December 2027
Review	2	28 May 2020	31 December 2027
Review	3	24 July 2025	31 December 2027

Consent and Moderation Requirements (CMR) reference	0121
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.