

Title	Communicate and work collaboratively in a Stage 3 BCATS project		
Level	3	Credits	5

Purpose	<p>This unit standard has been designed to be achieved within a building, construction and allied trades skills (BCATS) programme.</p> <p>A person credited with this unit standard is able to communicate and work collaboratively in a Stage 3 BCATS project.</p>
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Classification	Construction Trades > Building, Construction, and Allied Trades Skills
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Available grade	Achieved
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Explanatory notes

1 Definitions

BCATS environment means any workplace or context where work or activities related to the building, construction and allied trades sector take place, such as school workshops, training establishments, outdoor areas, and industry placement workplaces.

BCATS project documentation refers to information and instructions (oral, written, graphic) that detail the parameters of and planning for a BCATS project. The BCATS project documentation may include such things as project briefs, project plans, working drawings, specifications, and quality control procedures, but this will vary depending on the particular BCATS environment and BCATS project.

Industry placement refers to a student being placed with an organisation to gain experience of what it is like to work within a sector of the building and construction industry.

Materials refer to those that are typically required to complete Stage 3 BCATS projects within a BCATS environment.

Parties refers to others involved in the BCATS project, such as teachers, classmates, clients, employers, suppliers, other trades, community groups, and so on.

Specifications refers to documented instructions (oral, written, graphic) such as: manufacturer’s specifications, recommendations or technical data sheets; material specifications; specifications from a specialist source such as an architect, designer, engineer or a supervisor; site or work specific requirements.

Stage 3 BCATS project means a project undertaken in a BCATS environment under limited supervision, using a broad range of tools, equipment, machinery and materials, and involving a range of standard processes.

Workplace practice refers to the documented procedures specific to a BCATS environment, which cover the standard and required practices of that environment.

- 2 Assessment against this unit standard may occur in a wide range of BCATS environments as listed above.
- 3 Legislation relevant to this unit standard includes but is not limited to:
Health and Safety at Work Act 2015.
Health and Safety at Work Regulations 2016.

Outcomes and evidence requirements

Outcome 1

Communicate and work collaboratively in a Stage 3 BCATS project.

Evidence requirements

- 1.1 The parties involved in the Stage 3 BCATS project are described in terms of their roles and relationships.
- 1.2 Information relating to the BCATS project is received and passed on clearly, accurately and in accordance with workplace practice.
- 1.3 Information is exchanged that is relevant to the situation, occasion and the relationship between the participants.
- 1.4 Questions are used to obtain and clarify information from other parties when needed.
- 1.5 Communication style that contributes to an effective team environment is demonstrated.
- 1.6 Negotiation techniques are used when necessary to ensure the Stage 3 BCATS project is undertaken successfully.

Planned review date	31 December 2021
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	20 October 2016	N/A

Consent and Moderation Requirements (CMR) reference	0048
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Please note

Providers must be granted consent to assess against standards (accredited) by NZQA, before they can report credits from assessment against unit standards or deliver courses of study leading to that assessment.

Industry Training Organisations must be granted consent to assess against standards by NZQA before they can report credits from assessment against unit standards.

Providers and Industry Training Organisations, which have been granted consent and which are assessing against unit standards must engage with the moderation system that applies to those standards.

Requirements for consent to assess and an outline of the moderation system that applies to this standard are outlined in the Consent and Moderation Requirements (CMRs). The CMR also includes useful information about special requirements for organisations wishing to develop education and training programmes, such as minimum qualifications for tutors and assessors, and special resource requirements.

Comments on this unit standard

Please contact the Building and Construction Industry Training Organisation national.office@bcito.org.nz if you wish to suggest changes to the content of this unit standard.