

Title	Apply safe work procedures and practices in a recreation workplace		
Level	3	Credits	10

Purpose	<p>This unit standard is intended for people who work in a recreation role.</p> <p>People credited with this unit standard are able to apply safe work procedures and practices in a recreation workplace.</p>
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Classification	Recreation and Sport > Recreation and Sport - Core Skills
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Available grade	Achieved
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Guidance Information

- All learning and assessment within this unit standard must be carried out in accordance with the following, as relevant to their role:

 - relevant legislation including Health and Safety at Work Act 2015, Fair Trading Act 1986, Consumer Guarantees Act 1993, Privacy Act 2020, Human Rights Act 1993, Health and Safety at Work (Hazardous Substances) Regulations 2017, Hazardous Substances and New Organisms Act 1996, and any subsequent amendments;
 - industry codes and good practice guidelines, for example Recreation Aotearoa tools and guidelines (available at nzrecreation.org.nz);
 - organisational policies and procedures including Emergency Action Plans (EAPs), Standard Operating Procedures (SOPs) or Normal Operating Procedures (NOPs), and requirements for the use of personal protective equipment (PPE).
- Definitions**

Hazards refer to anything that can cause harm to a person, including things that can negatively affect someone's health.

Organisational policies and procedures refer to the operations manual or documented normal operating procedures at a recreation workplace that set out the way in which the facility will operate on a day-to-day basis.

Personal Protective Equipment (PPE) refers to anything used or worn by a person to minimise risks to their health and safety. PPE also includes air supplied respiratory equipment.

Recreation is an activity through which leisure may be experienced and enjoyed. Recreation involves freely chosen activities engaged in for wellbeing. Recreation activities include: sport, fitness and health, arts, crafts, outdoor pursuits, hobbies, continuing education, ngā mahi a te rēhia, and activities with a service orientation. Participation in recreation has individual, community, and social benefits.

Recreation workplace refers to sport, leisure, exercise or recreation places such as recreation centres; exercise facilities; aquatic facilities; parks, reserves and open spaces; outdoor recreation areas; education centre; alpine resort areas; sports clubs and trusts; stadia, theatres, convention centres, and entertainment venues; marae, church and community facilities.

Risks refer to the likelihood of certain consequences (death, injury or illness) occurring when a person is exposed to a hazard.

3 Assessment

The candidate must be assessed while undertaking a recreation role.

Evidence must be gathered over a sustained period of time to enable reflection, evaluation and ongoing development within the role.

Outcomes and performance criteria

Outcome 1

Apply safe work procedures and practices in a recreation workplace.

Performance criteria

1.1 Apply safe work practices in accordance with role and workplace requirements.

Range may include but is not limited to – PPE, equipment, maintenance, staff, client and facility safety and security, manual handling, working in a confined space, hazardous substances storage and use.

1.2 Identify and respond to hazards and associated risks for the recreation workplace and its environment.

1.3 Follow accident, emergency and evacuation procedures in accordance with workplace requirements.

1.4 Follow reporting procedures in terms of maintaining safe working practices.

Planned review date	31 December 2026
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	19 January 2017	31 December 2023
Review	2	28 October 2021	N/A

Consent and Moderation Requirements (CMR) reference	0099
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact Skills Active Aotearoa Limited info@skillsactive.org.nz if you wish to suggest changes to the content of this unit standard.