

Title	Implement and monitor pack and dispatch in a nursery production workplace		
Level	4	Credits	20

Purpose	People credited with this unit standard are able to implement and monitor pack and dispatch in a nursery production workplace.
----------------	--

Classification	Horticulture > Production Horticulture
-----------------------	--

Available grade	Achieved
------------------------	----------

Guidance Information

- 1 Legislation relevant to this unit standard includes but is not limited to:
 - Food Act 2014;
 - Hazardous Substances and New Organisms Act 1996;
 - Health and Safety at Work Act 2015;
 - and any subsequent amendments.
- 2 Definitions

Instruction refers to techniques such as explaining workplace procedures and quality standards, giving verbal instructions, demonstrating techniques, monitoring outcomes and giving feedback.

A *problem* is an obstacle to achieving delivery to customer satisfaction. Examples of problems include product supply, personnel, variations from quality standards.

Quality standards are industry accepted standards for the production of nursery crops.

Workflow is the efficient sequencing of a work process by organising human resources and physical resources to achieve production tasks and goals.

Workplace procedures refer to verbal or written instructions to staff on procedures for the worksite and equipment. Workplace procedures must comply with health and safety legislation, regulatory standards, and be consistent with the workplace health and safety plan.
- 3 For assessment purposes it is recommended that the learner provides evidence of implementing and monitoring pack and dispatch for a minimum period of three months.
- 4 All evidence presented in this unit standard must be in accordance with workplace procedures.

Outcomes and performance criteria

Outcome 1

Implement pack and dispatch.

Performance criteria

- 1.1 Describe methods used to distribute nursery plants to users or buyers.
- 1.2 Implement pack and dispatch according to customer requirements.
- 1.3 Provide instruction to team members and/or service providers.
- 1.4 Coordinate workflow.

Outcome 2

Monitor pack and dispatch.

Performance criteria

- 2.1 Record monitoring.
- 2.2 Report progress.
- 2.3 Identify and respond to problems.
- 2.4 Contribute to the continuous improvement of efficient monitoring of pack and dispatch.

Planned review date	31 December 2026
----------------------------	------------------

Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	16 February 2017	31 December 2024
Review	2	24 February 2022	N/A

Consent and Moderation Requirements (CMR) reference	0052
--	------

This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact the Muka Tangata - People, Food, and Fibre Workforce Development Council qualifications@mukatangata.nz if you wish to suggest changes to the content of this unit standard.