

Title	Oversee contractors and visitors on a water or wastewater treatment plant site		
Level	4	Credits	6

Purpose	People credited with this unit standard are able to: demonstrate knowledge of obligations regarding safety of visitors and contractors; oversee site induction of visitors and contractors; and oversee chain of custody for visitors and contractors; for a water or wastewater treatment plant site.
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Classification	Water Industry > Water - Generic
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Available grade	Achieved
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Explanatory notes

- 1 Legislation relevant to this unit standard includes the Health and Safety at Work Act 2015, and subsequent amendments.
- 2 Definition
Organisational procedures – instructions to staff and procedures which are documented in memo or manual format and are available in the workplace. These procedures include but are not limited to – site specific procedures, laboratory procedures, manufacturers' specifications, product quality specifications and reference to legislative or regulatory procedures relevant to the industry.

Outcomes and evidence requirements

Outcome 1

Demonstrate knowledge of obligations regarding safety of visitors and contractors for a water or wastewater treatment plant site.

Evidence requirements

- 1.1 Duties and responsibilities regarding safety of visitors and contractors are explained in accordance with workplace health and safety legislation.

Range organisational, personal.
- 1.2 Consequences of failure to fulfil duties and responsibilities regarding safety of visitors and contractors are explained in accordance with workplace health and safety legislation.

- 1.3 Organisational procedures for overseeing safety of visitors and contractors are outlined in terms of specific tasks and processes and how they will be carried out.

Outcome 2

Oversee site induction of visitors and contractors for a water or wastewater treatment plant site.

Evidence requirements

- 2.1 Checks to ensure safety of visitors and contractors are organised, carried out and recorded in accordance with organisational procedures.

Range appropriate personal protective equipment (PPE), proof of any required qualifications or competencies, emergency procedures, procedures for reporting incidents and hazards.

- 2.2 Sufficient information is provided to enable visitors and contractors to fulfil their objectives, including clarification of issues in response to questions, in accordance with organisational procedures.

- 2.3 Site security procedures are made clear and confirmation of understanding is sought.

Range security of site, security of processes.

- 2.4 Visitors' and contractors' entries and exits are recorded in accordance with organisational procedures.

Outcome 3

Oversee chain of custody for contractors for a water or wastewater treatment plant site.

Evidence requirements

- 3.1 Contractors are checked in and out in accordance with organisational procedures.

- 3.2 Work performed by contractors is overseen in accordance with organisational procedures.

Planned review date	31 December 2021
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	16 March 2017	N/A

Consent and Moderation Requirements (CMR) reference	0101
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Please note

Providers must be granted consent to assess against standards (accredited) by NZQA, before they can report credits from assessment against unit standards or deliver courses of study leading to that assessment.

Industry Training Organisations must be granted consent to assess against standards by NZQA before they can register credits from assessment against unit standards.

Providers and Industry Training Organisations, which have been granted consent and which are assessing against unit standards must engage with the moderation system that applies to those standards.

Requirements for consent to assess and an outline of the moderation system that applies to this standard are outlined in the Consent and Moderation Requirements (CMRs). The CMR also includes useful information about special requirements for organisations wishing to develop education and training programmes, such as minimum qualifications for tutors and assessors, and special resource requirements.

Comments on this unit standard

Please contact the Infrastructure Industry Training Organisation qualifications@connexis.org.nz if you wish to suggest changes to the content of this unit standard.