

<b>Title</b>	<b>Break down and store air cargo</b>		
<b>Level</b>	<b>3</b>	<b>Credits</b>	<b>7</b>

<b>Purpose</b>	People credited with this unit standard are able to: prepare air cargo for breakdown; break down air cargo; and store air cargo ready for retrieval.
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<b>Classification</b>	Aviation > Air Cargo
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<b>Available grade</b>	Achieved
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### Guidance Information

- 1 Definitions  
*Cargo* may include but is not limited to – dangerous goods, general freight, high value items, human remains, live animals, perishable items, unaccompanied baggage, vehicles or weapons.  
*Organisational procedures* refer to the step-by-step instructions for implementing or carrying out an organisation's policy or desired objective.
- 2 All activities must be carried out in accordance with organisational procedures.
- 3 Legislation
  - a Any relevant Acts, regulations, and bylaws must be complied with during assessment against this standard.
  - b Legislative and/or regulatory requirements may include but are not limited to – the Civil Aviation Act 1990 and all subsequent amendments and replacement.
- 4 Evidence for the practical components of this standard must be gathered in an aviation workplace.

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### Outcomes and performance criteria

#### Outcome 1

Prepare air cargo for breakdown.

#### Performance criteria

- 1.1 Breakdown area is prepared.

Range may include but is not limited to – clean, tidy, ready to receive cargo.

1.2 Equipment and resources are checked and where required the appropriate action taken.

Range may include but is not limited to – fit for purpose, available, sufficient quantities.

1.3 Cargo is prioritised for breakdown.

1.4 Cargo is moved to the appropriate location for breakdown and secured.

1.5 Cargo is inspected and the appropriate action taken.

Range may include but is not limited to – contaminants, pillage, external damage, tampering, bio-security hazard(s).

## Outcome 2

Break down air cargo.

### Performance criteria

2.1 Individual shipments are inspected and the appropriate action taken.

Range may include but is not limited to – contaminants, pillage, external damage, tampering, bio-security hazards.

2.2 Cargo is handled correctly.

Range special handling requirements may include but are not limited to – dangerous goods, perishable items, temperature sensitive items, human remains, live animals.

2.3 Cargo is broken down and separated.

2.4 Receipt of cargo is recorded.

2.5 Cargo irregularities are recorded appropriately.

Range irregularities may include but are not limited to – surplus cargo, missing cargo, pillage, bio-security hazard(s), damage.

## Outcome 3

Store air cargo ready for retrieval.

### Performance criteria

3.1 Cargo is stacked and stored.

Range may include but is not limited to – safe storage, traceable, segregated for destination, appropriate for freight type.

3.2 Breakdown area is left clean, tidy and ready to receive cargo.

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<b>Planned review date</b>	31 December 2027
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#### Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	18 May 2017	31 December 2024
Review	2	27 October 2022	N/A

<b>Consent and Moderation Requirements (CMR) reference</b>	0125
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

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#### Comments on this unit standard

Please contact Ringa Hora Services Workforce Development Council [qualifications@ringahora.nz](mailto:qualifications@ringahora.nz) if you wish to suggest changes to the content of this unit standard.