

Title	Accept Unit Load Device cargo for outbound flight		
Level	3	Credits	5

Purpose	People credited with this unit standard are able to: check ULD cargo documentation presented for outbound flight; check ULD cargo presented for outbound flight; and complete acceptance administration of ULD cargo for outbound flight.
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Classification	Aviation > Air Cargo
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Available grade	Achieved
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Guidance Information

- 1 Definitions

Cargo may include but is not limited to – dangerous goods, general freight, high value items, human remains, live animals, perishable items, unaccompanied baggage, vehicles or weapons.

Organisational procedures refer to the step-by-step instructions for implementing or carrying out an organisation’s policy or desired objective.

ULD refers to a Unit Load Device. This may include a cargo container or a pallet.
- 2 All activities must be carried out in accordance with organisational procedures.
- 3 Legislation
 - a Any relevant Acts, regulations, and bylaws must be complied with during assessment against this standard.
 - b Legislative and/or regulatory requirements may include but are not limited to – the Civil Aviation Act 1990 and all subsequent amendments and replacement.
- 4 Evidence for the practical components of this standard must be gathered in an aviation workplace.

Outcomes and performance criteria

Outcome 1

Check ULD cargo documentation presented for outbound flight.

Performance criteria

- 1.1 Cargo plan is obtained for all planned flights.

- 1.2 Documentation is obtained and checked, and irregularities resolved.
- Range may include but is not limited to – Air Waybill, ULD certificate, security declaration, government identification, Trade Single Window (TSW) clearance, Consolidation Manifest.
- 1.3 Special handling requirements are identified and met.
- Range special handling requirements may include but are not limited to – dangerous goods, perishable items, temperature sensitive items, human remains, live animals.
- 1.4 Container and/or pallet card(s) are prepared.

Outcome 2

Check ULD cargo presented for outbound flight.

Performance criteria

- 2.1 ULD checks are made, and irregularities resolved.
- Range may include but is not limited to – ULD number, commodity.
- 2.2 Visual checks are conducted, and irregularities resolved.
- Range may include but is not limited to – signs of tampering, wires, leakage, damage, hidden dangerous goods.
- 2.3 Serviceability checks are conducted, and irregularities resolved.
- Range may include but is not limited to – pallet track/base edges, side/roof of structural ULDs, nets, straps (if used), ropes, fittings, doors and curtains.
- 2.4 Load restraint checks are conducted, and irregularities resolved.
- Range may include but is not limited to – nets, straps, corner ropes, contents of structural ULDs (where possible), ULD centre of gravity.
- 2.5 Where required, cargo shoring is inspected.
- Range may include but is not limited to – ULD rolls smoothly, no part of the shipment is loaded on the pallet track/edge of the ULD, ULD is not warped or bent.
- 2.6 Profile checks are conducted, and irregularities resolved.
- Range may include but is not limited to – ULD meets the aircraft limitations of the planned flight.

- 2.7 ULDs are check weighed.
- 2.8 Part shipments are managed.
- 2.9 Container and/or pallet cards are finalised and attached.
- 2.10 ULD is staged to the location in preparation for loading, determined by the cargo's special handling and security requirements.

Range special handling requirements may include but are not limited to – dangerous goods, perishable items, temperature sensitive items, human remains, live animals; security status – known, unknown.

- 2.11 Cargo security procedures through the chain of custody are adhered to at all times.

Outcome 3

Complete acceptance administration of ULD cargo for outbound flight.

Performance criteria

- 3.1 Details of the shipment are recorded and system captured.

Range may include but is not limited to – weight, measurements, volume, weight discrepancy protocols.

- 3.2 Shipments with special handling requirements are processed.

Range may include but is not limited to – additional documentation, completion, recording.

- 3.3 Acceptance information is updated.

Range may include but is not limited to – finalised, distributed to the relevant people, using the appropriate methods, in a timeframe that meets all stakeholder needs.

- 3.4 Documentation/information is filed and/or stored.

Planned review date	31 December 2027
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	18 May 2017	31 December 2024
Review	2	27 October 2022	N/A

Consent and Moderation Requirements (CMR) reference	0125
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact Ringa Hora Services Workforce Development Council qualifications@ringahora.nz if you wish to suggest changes to the content of this unit standard.