

Title	Handle air cargo under bond		
Level	3	Credits	8

Purpose	People credited with this unit standard are able to: coordinate air cargo under bond information; and transfer air cargo under bond.
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Classification	Aviation > Air Cargo
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Available grade	Achieved
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Guidance Information

- 1 Definitions

Cargo may include but is not limited to – dangerous goods, general freight, high value items, human remains, live animals, perishable items, unaccompanied baggage, vehicles or weapons.

Organisational procedures refer to the step-by-step instructions for implementing or carrying out an organisation’s policy or desired objective.

ULD refers to a Unit Load Device. This may include a cargo container or a pallet.
- 2 All activities must be carried out in accordance with organisational procedures.
- 3 Legislation
 - a Any relevant Acts, regulations, and bylaws must be complied with during assessment against this standard.
 - b Legislative and/or regulatory requirements may include but are not limited to – the Civil Aviation Act 1990 and all subsequent amendments and replacement.
- 4 Evidence for the practical components of this standard must be gathered in an aviation workplace.

Outcomes and performance criteria

Outcome 1

Coordinate air cargo under bond information.

Performance criteria

- 1.1 Cargo under bond documentation is printed.

Range may include but is not limited to – flight arrival list and/or schedule, inbound manifests.

1.2 Accurate details of the cargo item(s) are obtained in a timely manner via liaison with relevant stakeholders.

Range relevant stakeholders may include but are not limited to – Ministry of Primary Industries (MPI), Air New Zealand National Cargo, other airlines, trucking companies.

1.3 Cargo with special handling requirements is identified.

Range special handling requirements may include but are not limited to – dangerous goods, perishable items, temperature sensitive items, human remains, live animals.

1.4 Cargo location is accurately determined and updated electronically.

1.5 Cargo irregularities are resolved.

Range cargo irregularities may include but are not limited to – damaged cargo, found cargo, missing cargo, pillage, missing Airway Bill, found Airway Bill, errors and omissions.

Outcome 2

Transfer air cargo under bond.

Performance criteria

2.1 Physical transfer of the cargo under bond is planned to meet the needs of relevant stakeholders.

2.2 Cargo under bond details are made available in either paper or electronic form to the relevant carrier.

Range relevant carriers may include – Air New Zealand national flights, other airlines, and/or trucks.

2.3 Cargo under bond with special handling requirements is accommodated.

2.4 The required documents, records and files are produced, held and maintained.

Range documents may include but are not limited to – under bond worksheet, Customs bonding form, transfer manifest(s), arrival manifest(s), Air Waybill(s), ULD and/or bulk load weight statement(s), e-mail request(s) for space, truck and/or freight line consignment note(s), truck and/or freight line dangerous goods load notification form(s), biosecurity release documents, dangerous goods certificate, dangerous goods check sheet, pre-printed consignment note(s).

Planned review date	31 December 2027
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	18 May 2017	31 December 2024
Review	2	27 October 2022	N/A

Consent and Moderation Requirements (CMR) reference	0125
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact Ringa Hora Services Workforce Development Council qualifications@ringahora.nz if you wish to suggest changes to the content of this unit standard.