

Title	Manage air cargo location information		
Level	3	Credits	7

Purpose	People credited with this unit standard are able to: prepare for air cargo to be handled; and input air cargo location data.
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Classification	Aviation > Air Cargo
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Available grade	Achieved
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Guidance Information

- 1 Definitions
Cargo may include but is not limited to – dangerous goods, general freight, high value items, human remains, live animals, perishable items, unaccompanied baggage, vehicles or weapons.
Organisational procedures refer to the step-by-step instructions for implementing or carrying out an organisation’s policy or desired objective.
- 2 All activities must be carried out in accordance with organisational procedures and any other relevant legislative and/or regulatory requirements.
- 3 Legislation
 - a Any relevant Acts, regulations, and bylaws must be complied with during assessment against this standard.
 - b Legislative and/or regulatory requirements may include but are not limited to – the Civil Aviation Act 1990.
- 4 Evidence for the practical components of this standard must be gathered in an aviation workplace.

Outcomes and performance criteria

Outcome 1

Prepare for air cargo to be handled.

Performance criteria

- 1.1 Cargo flight information is obtained and validated.
- 1.2 Cargo documentation is generated and distributed.

Outcome 2

Input air cargo location data.

Performance criteria

- 2.1 Location data for all cargo types is system captured.
- 2.2 Cargo on-hand quantities are checked and verified.
- 2.3 Cargo on-hand reconciliations are completed.
Range over count, under count
- 2.4 Cargo irregularities are system captured and resolved.
Range pillage, damage, tampering, found cargo, missing cargo
- 2.5 Cargo location data is completed, collated and finalised.
- 2.6 Service standards are met at all times.

This unit standard is expiring. Assessment against this standard must take place by the last date for assessment set out below.

Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	18 May 2017	31 December 2024
Review	2	27 October 2022	31 December 2024

Consent and Moderation Requirements (CMR) reference	0125
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.