

Title	Close a project		
Level	5	Credits	8

Purpose	<p>A person credited with this standard is able to close a project.</p> <p>This unit standard has been developed primarily for assessment within programmes leading to the outcomes in the Project Management strand of the New Zealand Diploma in Business (with strands in Accounting, Administration and Technology, Human Resource Management, Leadership and Management, Marketing and Sales, and Project Management) (Level 5) [Ref: 2459].</p>
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Classification	Business Operations and Development > Project Management
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Available grade	Achieved
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Guidance Information

- 1 Assessment must be conducted in real business context(s) or based on scenario(s) which must reflect the requirements and practicalities for conducting business in Aotearoa New Zealand.

These *requirements and practicalities* must include meeting the requirements of all relevant legislation and should address such areas as the real business or scenario-based context's:

- purpose and goals/objectives;
- future development;
- external operating environment;
- internal processes, accountabilities, and relationships.

The requirements and practicalities of the context(s) provide evidence for this unit standard.

The real business or scenario-based context(s) and their requirements and practicalities must be sufficiently complex to enable demonstration of the full range of competence for achievement of the outcome.

- 2 Definitions

All Project Management terms used in this standard can be found and defined at:

www.pmi.org.

A *project* is a temporary group activity designed to produce a discrete product, service, or result.

Project management is the application of specialist knowledge, skills, tools and techniques to project activities to meet the project requirements.

- 3 All assessment evidence for this standard must be sourced from the same project, which can be a different project to that used for other standards.

Outcomes and performance criteria

Outcome 1

Close a project.

Performance criteria

- 1.1 All project activities are finalised across all phases of the project according to the plan.
- 1.2 Project outcomes are presented to and accepted by sponsor(s) and/or stakeholders.
- 1.3 Project Management tools and techniques are selected and used to contribute to the closing of the project.
- 1.4 Negotiation and positive influence are used to contribute to the closing of the project.

Planned review date	31 December 2027
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	20 July 2017	31 December 2024
Revision	2	28 January 2021	31 December 2024
Review	3	26 January 2023	N/A

Consent and Moderation Requirements (CMR) reference	0113
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact Ringa Hora Services Workforce Development Council qualifications@ringahora.nz if you wish to suggest changes to the content of this unit standard.