

Title	Comply with health and safety legislation as a small business		
Level	5	Credits	8

Purpose	People credited with this unit standard are able to comply with health and safety legislation as a small business.
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Classification	Business Operations and Development > Small Business
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Available grade	Achieved
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Guidance Information

- Unit standards in the Small Business domain are about the development and operation of a business, which could be owner-operator and/or could employ a small team.
- Assessment must be conducted in the context of a real or realistic small business, and in light of the requirements of that business.

The requirements of the business refers to how the small business is organised, how it operates, and how it meets its objectives. The requirements must include meeting the requirements of all relevant legislation and must include the business's:

- purpose and goals/objectives,
- future development,
- external operating environment,
- internal processes, accountabilities, and relationships.

The requirements of the business provide evidence for this unit standard.

The business and its requirements must be sufficiently complex to enable demonstration of the full range of competence for achievement of the outcome, and to meet the descriptors for level 5 in the NZQF Level Descriptors, which are available at www.nzqa.govt.nz.

- Definition

Behaviour refers to:

 - for *professional*: attitudes, qualities and behaviours;
 - for *ethical*: widely accepted standards relating to compliance with the law, being honest in dealings, and showing respect for individuals, contracts, societal standards and institutions;
 - for *socially*: environmental, community and sustainability expectations;
 - for *culturally*: interpretations wider than just ethnicity.
- Legislation: Health and Safety at Work Act 2015, and other relevant current legislation depending on the nature of the business.

Outcomes and performance criteria

Outcome 1

Comply with health and safety requirements as a small business.

Performance criteria

- 1.1 The principles, duties, and rights in relation to the Health and Safety at Work Act (2015) are explained in relation to the business.
- 1.2 The business is analysed to identify risks and hazards in relation to the Act, in accordance with the requirements of the business.
- 1.3 Plan is developed to ensure compliance with the requirements of the Act, in accordance with the requirements of the business.
- 1.4 Changes are implemented in the business in accordance with the plan and with the requirements of the business.
- 1.5 Behaviour is professional, ethical, and socially and culturally appropriate.
- 1.6 Sources of assistance with health and safety matters are described in terms of the services provided.

Range sources of assistance must include WorkSafe or equivalent government agency.

Planned review date	31 December 2022
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	20 July 2017	N/A

Consent and Moderation Requirements (CMR) reference	0113
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact NZQA National Qualifications Services nqs@nzqa.govt.nz if you wish to suggest changes to the content of this unit standard.