

Title	Write a short crafted text for a specified audience using resource material in English for an academic purpose		
Level	3	Credits	6

Purpose	People credited with this unit standard are able to write a short crafted text for a specified audience using resource material in English for an academic purpose.
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Classification	Languages > English for Academic Purposes
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Available grade	Achieved
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Guidance Information

- 1 This unit standard is one of a suite of five English for Academic Purposes Level 3 standards. These standards are designed to assess a candidate's readiness to pathway onto EAP Level 4 standards.
- 2 This unit standard is at a level comparable to the Common European Framework of Reference (CEFR) low B2. A structured overview of all CEFR related scales can be found at <http://www.coe.int/en/web/portfolio/overview-of-cefr-related-scales>.
- 3 It is recommended that assessment against this unit standard is conducted in conjunction with assessment against other Level 3 English for Academic Purposes unit standards. Assessment may occur in conjunction with study and assessment in other learning areas.
- 4 Candidate is required to write one text of a minimum of 500 words.
- 5 Candidate's writing may contain inaccuracies in surface features, but these do not interfere with meaning.
- 6 Candidate's writing competence must be assessed after they have been given the opportunity to edit and proofread their work. Drafting should be submitted to the teacher for general guidance only. General guidance is to direct a candidate back to given performance criteria e.g. particular aspects of grammar. It is not to identify individual errors of content, grammar, sequence, or discourse.
- 7 The assessor must be satisfied that the candidate can independently demonstrate competency against the unit standard.

- 8 Resource material used by the candidate:
- i may be provided by the assessor;
 - ii must be attached to the completed assessment;
 - iii must be in English language;
 - iv must be at a level of sufficient complexity to satisfy the requirements of this standard – for example – course text book, introductory academic text, non-fiction book, journal article;
 - v should use vocabulary which is based on a text of an academic nature.
- 9 Definitions
- Academic purpose* refers to answering a research question which may include but is not limited to – comparing, contrasting, problem solving, discussion, argument.
- A knowledge base* means candidates must have drawn upon source materials of sufficient complexity of content appropriate to CEFR low B2.
- A short crafted text* refers to an academic writing task, such as – essay, report.
- Formal style* refers to vocabulary, grammar, and sentence structure common in academic writing. It does not usually contain slang, colloquialisms, or contractions.
- Ideas are developed* refers to the skills of clarifying and expanding upon ideas, and drawing conclusions.
- Independently demonstrate* refers to students producing the work by themselves, with only minimal guidance from a teacher.
- Surface features* refers to grammatical accuracy, lexical forms, punctuation and spelling.

Outcomes and performance criteria

Outcome 1

Write a short crafted text for a specified audience using resource material in English for an academic purpose.

Performance criteria

- 1.1 Writing addresses the topic in a manner appropriate to audience and academic purpose.
- 1.2 Ideas are developed and display a knowledge base to achieve the academic purpose.
- 1.3 Text structure has overall progression, paragraphing and some use of cohesive devices. These devices include but are not limited to – grammatical, lexical and referential.
- 1.4 Writing uses a formal style appropriate to the academic context. Style includes but is not limited to – lexical and grammatical features, and a variety of sentence structures.
- 1.5 Writing makes generally consistent use of appropriate lexical and grammatical forms throughout the text.
- 1.6 Writing uses source material. This includes but is not limited to – direct quotation, paraphrasing, summary, and synthesis.

- 1.7 Source material is acknowledged. This includes but is not limited to – in-text citation, and a reference list in accordance with a recognised format (e.g. APA).

Planned review date	31 December 2022
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	23 November 2017	N/A

Consent and Moderation Requirements (CMR) reference	0226
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact NZQA National Qualifications Services nqs@nzqa.govt.nz if you wish to suggest changes to the content of this unit standard.