

<b>Title</b>	<b>Plan and prepare for guiding or instructing a specific activity in dynamic outdoor environments</b>		
<b>Level</b>	<b>5</b>	<b>Credits</b>	<b>15</b>

<b>Purpose</b>	<p>This unit standard is for people who guide or instruct an activity in dynamic outdoor environments.</p> <p>People credited with this unit standard are able to: plan for guiding or instructing a specific outdoor recreation activity; apply knowledge of weather to analyse and forecast conditions for an outdoor recreation activity; demonstrate knowledge of risk management concepts and emergency care to operate within and contribute to an organisation's Safety Management System; plan for outdoor recreation activity contingencies; and plan to evaluate an outdoor recreation experience for future planning and practice improvements.</p>
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<b>Classification</b>	Outdoor Recreation > Outdoor Management
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<b>Available grade</b>	Achieved
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## Guidance Information

- 1 All learning and assessment against this standard must be carried out in accordance with the following:
  - relevant legislation including Health and Safety at Work Act 2015, Human Rights Act 1993, Vulnerable Children Act 2014 and The Health and Safety at Work (Adventure Activities) Regulations 2016;
  - relevant Activity Safety Guidelines published by WorkSafe New Zealand <https://www.supportadventure.co.nz/advice-resources/general-2/activity-safety-guidelines/>;
  - industry Codes including the *Land Safety Code* <https://www.adventuresmart.nz/land/the-land-safety-code>, and *Leave No Trace* principles <https://leavenotrace.org.nz>;
  - a recognised and approved safety management system including organisational policies and procedures including Emergency Action Plans (EAPs), Standard Operating Procedures (SOPs), incident response management plans and the use of personal protective equipment (PPE);
  - relevant industry publications and current industry good practice.
- 2 Definition
 

*Current industry good practice* means the range of actions currently accepted within the adventure and outdoor sector to manage the risk of harm to staff, participants, and visitors.

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## Outcomes and performance criteria

### Outcome 1

Plan for guiding or instructing a specific outdoor recreation activity.

#### Performance criteria

- 1.1 Plan for an outdoor recreation activity.
- Range identifying aims, objectives, logical sequencing, resources, timeframes, location, communication and access or consent.
- 1.2 Explain how the organisations safety management system has been used to inform risk and hazard management, location selection and selection of group emergency and safety equipment within the plan.
- 1.3 Compare a range of emergency communication devices commonly used in Aotearoa New Zealand in terms of their use, advantages and limitations and justify selection of device for planned activity.
- 1.4 Justify the plan in relation to the management of participants' limitations in terms of the demands of the activity.
- Range limitations may include but are not limited to – age, physical considerations, medical conditions, pre-existing injuries, cultural considerations.

### Outcome 2

Apply knowledge of weather to analyse and forecast conditions for an outdoor recreation activity.

#### Performance criteria

- 2.1 Analyse a synoptic weather chart to construct a 24hr weather forecast for planned outdoor recreation activity.
- 2.2 Evaluate information from weather sources for a given area to establish the potential impact on the planned outdoor recreation activity.
- 2.3 Interpret weather information and in-field conditions and apply judgement to plan, activity, location or activity amendment.

### Outcome 3

Demonstrate knowledge of risk management concepts and emergency care to operate within and contribute to an organisation's Safety Management System.

**Performance criteria**

- 3.1 Apply learning from past incidents to plan for the selected outdoor recreation activity.
- 3.2 Explain the role and responsibilities of an outdoor guide or instructor in relation to relevant health and safety legislation.
- 3.3 Identify hazards and mitigate risks for the outdoor activity in terms of people, environment and equipment.
- 3.4 Apply risk management concepts to contribute to an outdoor recreation organisation's Safety Management System.
- 3.5 Describe how to manage the response to an emergency care situation in an isolated outdoor environment.

**Outcome 4**

Plan for outdoor recreation activity contingencies.

**Performance criteria**

- 4.1 Plan for outdoor recreation activity contingencies.  
  
Range includes responses to changing weather and environmental conditions, alternative routes and exits, group limitations, injuries, and equipment issues.

**Outcome 5**

Plan to evaluate an outdoor recreation experience for future planning and practice improvements.

**Performance criteria**

- 5.1 Design an evaluation following an outdoor recreation activity to inform own future guiding or instructing practice.  
  
Range may include but is not limited to: guide or instructor practice, participant experience, and achievement of set objectives.
- 5.2 Plan an evaluation of an outdoor recreation experience using self-reflection, peer feedback, participant/group feedback.

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<b>Planned review date</b>	31 December 2029
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**Status information and last date for assessment for superseded versions**

Process	Version	Date	Last Date for Assessment
Registration	1	23 November 2017	31 December 2026
Review	2	12 December 2024	N/A

**Consent and Moderation Requirements (CMR) reference**

0099

This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

**Comments on this unit standard**

Please contact Toi Mai Workforce Development Council [qualifications@toimai.nz](mailto:qualifications@toimai.nz) if you wish to suggest changes to the content of this unit standard.