Title	**Manage and evaluate an EOTC event in outdoor settings**		
Level	**5**	**Credits**	**25**

Purpose	People credited with this unit standard are able to: demonstrate knowledge of, and manage safety for, an EOTC event; manage an EOTC event in an outdoor setting; manage and supervise students during an EOTC event in an outdoor setting; demonstrate and apply knowledge of accepted environmental practices and cultural awareness; and review and evaluate an EOTC event.

Classification	Outdoor Recreation > Outdoor Education Outside The Classroom (EOTC) Leadership

Available grade	Achieved

Guidance Information

1 All learning and assessment against this standard must be carried out in accordance with the following:
- relevant legislation including Health and Safety at Work Act 2015 and Human Rights Act 1993, Vulnerable Children's Act 2014 and The Health and Safety at Work (Adventure Activities) Regulations 2016;
- *The New Zealand Curriculum* and/or *Te Marautanga o Aotearoa*; EOTC Guidelines – Bringing the Curriculum Alive 2016;
- Industry Codes of Conduct, the Outdoor Safety Code and 'Leave No Trace' principles;
- a recognised and approved safety management system including organisational policies and procedures including Emergency Action Plans (EAPs), Standard Operating Procedures (SOPs), incident response management plans and the use of personal protective equipment (PPE);
- current industry good practice.

2 Definitions

Current industry good practice means the range of actions currently accepted within the adventure and outdoor sector to manage the risk of harm to staff, participants, and visitors.

EOTC means Education Outside The Classroom and, for the purposes of this unit standard, must be undertaken within an outdoor setting.

EOTC activity means a single activity, such as a rocky shore or geography field trip.

Wellbeing refers to health, behavioural and/or cultural needs of the participants.

EOTC event is an event that involves multiple groups and activities, such as a sports tournament, stage challenge or outdoor education camp.

This unit standard is expiring

© New Zealand Qualifications Authority 2026

3 Further information regarding industry guidelines, key definitions and other relevant information can be found within the Education Outside The Classroom (EOTC) programme guidance document. This document should be consulted when developing learning or assessment against this unit standard. It can be found at www.skillsactive.org.nz.

Outcomes and performance criteria

Outcome 1

Demonstrate knowledge of, and manage safety for, an EOTC event.

Performance criteria

1.1 Brief staff, volunteers and any external providers on risk and hazard management and event emergency plan.

Range includes – intentions, students lists, medicals for each leader.

1.2 Perform daily event communication with staff, volunteers and external providers.

Range may include – briefs, toolbox talks, debriefs, safety update.

1.3 Explain incident reporting procedure to activity leaders and assistants, and ensure all incidents are reported in accordance with organisational policies and procedures.

1.4 Describe the management and assessment of an emergency situation.

Range includes the procedures for dealing with an incident or injury during the event, a student being separated from the group, and the group becoming lost.

1.5 Select management strategies to respond to possible student behaviours during an emergency situation.

Outcome 2

Manage an EOTC event in an outdoor setting.

Performance criteria

2.1 Manage time in relation to the event, individual activities, the group and environmental conditions.

2.2 Monitor and manage staff, volunteers and any external providers, to ensure implementation of EOTC event.

This unit standard is expiring

© New Zealand Qualifications Authority 2026

Outcome 3

Manage and supervise students during an EOTC event in an outdoor setting.

Range at least one EOTC activity must take place in and around water.

Performance criteria

3.1 Prepare and brief students for the EOTC event, activity and area.

3.2 Apply hazard and risk management strategies relevant to the event, area, activity and group.

3.3 Assess individual students' ability within the group and adapt activity in response to ensure the aims and outcomes of the activity and/or event are met.

3.4 Use teaching and facilitation strategies and techniques throughout the EOTC event to manage students.

3.5 Monitor and manage participants' behaviour while around water.

Outcome 4

Demonstrate and apply knowledge of accepted environmental practices and cultural awareness.

Performance criteria

4.1 Apply minimal impact and sustainable practices for an EOTC event.

4.2 Demonstrate respect for the environment through application of environmentally sustainable principles.

Range includes – respect for the tikanga of local iwi and/or hapū.

4.3 Manage and monitor physical, emotional and cultural needs of students, activity leaders and assistants.

Outcome 5

Review and evaluate an EOTC event.

Performance criteria

5.1 Collect feedback from a range of sources regarding student learning, event planning and management.

5.2 Evaluate the EOTC event and identify actions for improvements.

Range may include but is not limited to – learning outcomes and curriculum links, event planning and management, management of any incident.

This unit standard is expiring

© New Zealand Qualifications Authority 2026

5.3 Complete post-EOTC event reporting procedures in accordance with organisational requirements.

This unit standard is expiring. Assessment against the standard must take place by the last date for assessment set out below.

Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	30 August 2018	12 February 2019
Revision	2	24 January 2019	31 December 2026
Review	3	18 December 2025	31 December 2026

Consent and Moderation Requirements (CMR) reference	0099

This CMR can be accessed at http://www.nzqa.govt.nz/framework/search/index.do.

This unit standard is expiring

© New Zealand Qualifications Authority 2026