

|              |  |                |           |
|--------------|--|----------------|-----------|
| <b>Title</b> | <b>Monitor and verify contract requirements for infrastructure works supervision</b> |                |           |
| <b>Level</b> | <b>4</b>   | <b>Credits</b> | <b>10</b> |

|                |   |
|----------------|---|
| <b>Purpose</b> | People credited with this unit standard are able to: identify and explain supervisor's duties for monitoring and verification of contract requirements for infrastructure works supervision; and monitor and verify the requirements of contract requirements for infrastructure works supervision. |
|----------------|---|

|                       |   |
|-----------------------|---|
| <b>Classification</b> | Infrastructure Works > Infrastructure Works Supervision |
|-----------------------|---|

|                        |          |
|------------------------|----------|
| <b>Available grade</b> | Achieved |
|------------------------|----------|

---

### Guidance Information

- 1 Evidence presented for assessment against this unit standard must be consistent with safe working practices and be in accordance with relevant legislative and industry requirements.
- 2 Legislation relevant to this unit standard includes:
  - Construction Contracts Act 2002;
  - Health and Safety at Work Act 2015;
  - Resource Management Act 1991, available from [www.legislation.govt.nz](http://www.legislation.govt.nz).
- 3 Assessment against this unit standard must take place in a workplace environment and the context must be specific to the candidate's own role on site.
- 4 Definitions  
*Industry requirements* may refer to but are not limited to relevant policies, processes, methodologies, industry codes of practice, site specific health and safety plans, standard operating procedures, site safety plans, quality plans, work plans, traffic management plans, contract work programmes, job safety analysis, safe work method statements, job instructions, manufacturer's requirements, contract specifications, manuals, procedural documents.  
*Contract specifications* include plans, diagrams, and special technical conditions. They do not include special administrative conditions.

---

### Outcomes and performance criteria

#### Outcome 1

Identify and explain supervisor's duties for monitoring and verification of contract requirements for infrastructure works supervision.

**Performance criteria**

- 1.1 Supervisor's duties and responsibilities for monitoring and verification of the requirements of the contract are identified and explained in accordance with industry requirements and own area of responsibility.

**Outcome 2**

Monitor and verify the requirements of contract requirements for infrastructure works supervision.

**Performance criteria**

- 2.1 Objectives and outcomes of the work, general and special conditions of the contract, and physical work requirements are identified in accordance with contract specifications and own area of responsibility.
- 2.2 Schedule and work sequences are checked and communicated in accordance with industry requirements and contract specifications.
- 2.3 Work activities are monitored to ensure objectives outcomes, and general and special conditions are met in accordance with contract specifications and industry requirements.
- 2.4 Progress against the work plan is reviewed, and action is taken to minimise impact of arising issues on work processes and timelines in accordance with contract specifications and industry requirements.
- 2.5 Progress of work is recorded and reported, and achievement of objectives, outcomes, and general and special conditions of contract is verified in accordance with contract specifications and industry requirements.

|                            |                  |
|----------------------------|------------------|
| <b>Planned review date</b> | 31 December 2029 |
|----------------------------|------------------|

**Status information and last date for assessment for superseded versions**

| Process      | Version | Date             | Last Date for Assessment |
|--------------|---------|------------------|--------------------------|
| Registration | 1       | 30 August 2018   | 31 December 2026         |
| Review       | 2       | 12 December 2024 | N/A                      |

|  |      |
|--|------|
| <b>Consent and Moderation Requirements (CMR) reference</b> | 0101 |
|--|------|

This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

---

**Comments on this unit standard**

Please contact Waihangā Ara Rau Construction and Infrastructure Workforce Development Council at [qualifications@WaihangAraRau.nz](mailto:qualifications@WaihangAraRau.nz) if you wish to suggest changes to the content of this unit standard.