

Title	Identify, describe, and complete documentation for infrastructure works supervision		
Level	4	Credits	5

Purpose	People credited with this unit standard are able to identify, describe, and complete documentation for infrastructure works supervision.
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Classification	Infrastructure Works > Infrastructure Works Supervision
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Available grade	Achieved
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Guidance Information

- 1 Evidence presented for assessment against this unit standard must be consistent with safe working practices and be in accordance with relevant legislative and industry requirements.
- 2 Legislation relevant to this unit standard includes:
 - Construction Contracts Act 2002;
 - Health and Safety at Work Act 2015; and
 - Resource Management Act 1991, available from www.legislation.govt.nz.
- 3 Definition
Industry requirements include the policy, procedures, and methodologies of the company. They include legislative and regulatory requirements which may apply across the company or to a specific site. Requirements are documented in the company's health and safety plans, traffic management plans, contract work programmes, quality assurance programmes, policies, and procedural documents.

Outcomes and performance criteria

Outcome 1

Identify, describe, and complete documentation for infrastructure works supervision.

Performance criteria

- 1.1 Documentation and recording requirements for infrastructure works supervision are identified and described in accordance with industry requirements and the scope of own role.
- 1.2 Health and safety documentation is completed on site in accordance with industry requirements and the scope of own role.

- 1.3 Environmental documentation is completed on site in accordance with industry requirements and the scope of own role.
- 1.4 Quality assurance documentation is completed on site in accordance with industry requirements and the scope of own role.
- 1.5 Contract documentation is completed on site in accordance with industry requirements and the scope of own role.
- 1.6 Work documentation is completed on site in accordance with industry requirements and the scope of own role.
- 1.7 Documents are collated, verified and transferred within the required timeframe, and any required reporting is completed in accordance with industry requirements and scope of own role.

Planned review date	31 December 2029
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	30 August 2018	31 December 2026
Review	2	12 December 2024	N/A

Consent and Moderation Requirements (CMR) reference	0101
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact Waihangara Ara Rau Construction and Infrastructure Workforce Development Council at qualifications@WaihangaraAraRau.nz if you wish to suggest changes to the content of this unit standard.